

The Annual Quality Assurance Report (AQAR) of the IQAC for the year 2013-14

Part - A

I. Details of the Institution

1.1 Name of the Institution

Jagarlamudi Kuppuswamy Choudary College, Guntur-

1.2 Address Line 1

JKC Nagar

Address Line 2

Choudaripeta

City/Town

Guntur

State

Andhra Pradesh

Pin Code

522006

Institution e-mail address

jkccoff@gmail.com

Contact Nos.

0863-2351062

Name of the Head of the Institution:

Dr. I. Nageswara Rao

Tel. No. with STD Code:

0863-2351062,2233043

Mobile:

9441128857

Name of the IQAC Co-ordinator:

P. Gopi Chand

Mobile:

9966893484

IQAC e-mail address:

festivalpoetry@yahoo.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

APCOGN12055

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC/35/011, dated: February 28, 2005

1.5 Website address:

www.jkcc.ac.in

Web-link of the AQAR:

http://www.jkcc.ac.in/2013-14.rar

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	A		2005	2010
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

02-06-2005

1.8 AQAR for the year (for example 2010-11)

2013-2014

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2012-13, submitted on 30-09-2013 and 16-04-2014 (DD/MM/YYYY)4
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

M.C.A.

1.12 Name of the Affiliating University (for the Colleges)

Acharya Nagarjuna University

1.13 Special status conferred by Central/ State Government—UGC ✓/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University UGC

University with Potential for Excellence

UGC-CPE

DST Star Scheme	<input type="text" value="---"/>	UGC-CE	<input type="text" value="---"/>
UGC-Special Assistance Programme	<input type="text" value="---"/>	DST-FIST	<input type="text" value="---"/>
UGC-Innovative PG programmes	<input type="text" value="---"/>	Any other (<i>Specify</i>)	<input type="text" value="---"/>
UGC-COP Programmes	<input type="text" value="---"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="05"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="05"/>
2.3 No. of students	<input type="text" value="06"/>
2.4 No. of Management representatives	<input type="text" value="02"/>
2.5 No. of Alumni	<input type="text" value="06"/>
2.6 No. of any other stakeholder and Community representatives	<input type="text" value="02"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="02"/>
2.8 No. of other External Experts	<input type="text" value="01"/>
2.9 Total No. of members	<input type="text" value="29"/>
2.10 No. of IQAC meetings held :	<input type="text" value="02"/>
2.11 No. of meetings with various stakeholders:	No. <input type="text" value="01"/> Faculty <input type="text" value="05"/>
Non-Teaching Staff	<input type="text" value="03"/>
Students	<input type="text" value="03"/>
Alumni	<input type="text" value="01"/>
Others	<input type="text" value="---"/>
2.12 Has IQAC received any funding from UGC during the year?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If yes, mention the amount	<input type="text"/>

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

16 papers were presented in National and International Seminars.
 18 Papers were published in National and International Journals.
 4 Books were published by our Staff Members.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<p>1. All the department are instructed to make a deep study of their subjects and present their study of research through seminars, papers and publications through National/ International Magazines/e-journals/books.</p> <p>2. Members are encouraged to go for Research Work. i.e., M.Phil / Ph.D.</p> <p>3. Research Guides are advised to complete their scholars M.Phil. Programme with in time.</p> <p>4. Arts, Commerce and Science Faculty are advised to plan to conduct National Seminars/Workshop in this year.</p>	<p>16 papers presented in National and 18 papers presented in International Seminars by our staff.</p> <p>3 Staff members acquired Ph.D. degrees.</p> <p>18 Scholars were registered. 1 Scholar Completed M.Phil. Degree.</p> <p>Separate State Agitation disturbed the peace in our area because rail and bus Rocco, we couldn't hold seminar and workshop</p>

• *Attach the Academic Calendar of the year as Annexure* **--- Encl -- 1**

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Advised to plan and to execute seminars/workshops in 2014-15.
Staffs were advised to apply for Major /Minor Research Projects.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	1	---	---	---
PG	03	---	03	---
UG	04	---	01	02
PG Diploma	---	---	---	---
Advanced Diploma	01	---	---	---
Diploma	02	---	---	---
Certificate	02	---	---	---
Others	---	---	---	---
Total	12	---	04	02
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

~~Number of~~

Number of programmes

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

*Please provide an analysis of the feedback in the Annexure- enclosed ----- Encl - 2

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
118	96	19	03	---

2.2 No. of permanent faculty with Ph.D.

17

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
10	---	---	---	---	---	---	---	---	---

2.4 No. of Guest and Visiting faculty and Temporary faculty

03 04 08

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	05	10	04
Presented papers	05	10	04
Resource Persons	---	---	06

2.6 Innovative processes adopted by the institution in Teaching and Learning:

E-resources for additional inputs to the students.
 Commerce Carnival to improve the student's skills in commerce.
 Market Makers to bring out the Entrepreneurship of the students.

2.7 Total No. of actual teaching days during this academic year	193		
2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)		Photocopy	
2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop	118	---	---
2.10 Average percentage of attendance of students	83%		

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.,	---	---	---	---	---	---
B.Sc.	271		80.81	4.42	---	84.87
B.Com	163		65.03	20.85	1.84	87.73
B.C.A.	26		69.23	11.53	---	80.76

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Review and analysis of Exam results, Department meetings, Student Feed back and through governing body of the college.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	07
UGC – Faculty Improvement Programme	03
HRD programmes	---
Orientation programmes	---
Faculty exchange programme	---
Staff training conducted by the university	---
Staff training conducted by other institutions	---
Summer / Winter schools, Workshops, etc.	05
Others	---

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	23	---	---	---
Technical Staff	36	4	---	---

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Circulating notifications of call for papers for various Seminars round the year.

Intimations of the dates of National and International seminars to all the departments

Notifying the arrival of new Research journals in the library to all the departments.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	---	1	---	---
Outlay in Rs. Lakhs	---	Rs.4,52,800/-	Rs.7,56,800/-	

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	---	---	---	---
Outlay in Rs. Lakhs	---	---	---	---

3.4 Details on research publications

	International	National	Others
Peer Review Journals	14	---	---
Non-Peer Review Journals	---	3	---
e-Journals	---	1	---
Conference proceedings	---	---	---

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2013-15	UGC	7,56,800/-	4,52,800/-
Minor Projects	---	---	---	---
Interdisciplinary Projects	---	---	---	---
Industry sponsored	---	---	---	---
Projects sponsored by the University/ College	---	---	---	---
Students research projects <i>(other than compulsory by the University)</i>	---	---	---	---
Any other(Specify)	---	---	---	---
Total			7,56,800/-	4,52,800/-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges
 Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	---	---	---	---	---
Sponsoring agencies	---	---	---	---	---

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs : NIL

From Funding agency From Management of University/College
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
3						✓

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

5

18

3.19 No. of Ph.D. awarded by faculty from the Institution

3

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum	<input type="text" value="--"/>	College forum	<input type="text" value="--"/>		
NCC	<input type="text" value="1"/>	NSS	<input type="text" value="4"/>	Any other	<input type="text" value="1"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1 A Free Medical camp was organised in Ophthalmology, Dermatology and General Medicine by

NRI Medical College on 31/01/2014.

2 NSS volunteers of CHIPS College organised a free medical camp of NES staff members on 21/02/2014 on our College campus.

3. On 17/11/2013 Dr T.Mohan Rao delivered a guest lecture on Sahachattam.

4. Dr Pornpen Hantrakool delivered a guest lecture on awareness on culture of India and Thailand on 13/12/2013

5. Fabric Pot Glass painting workshop was conducted by Fevi Cryl company from 15/12/2013 to 25/12/2013.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	6.802 acres	---	---	6.802 acres
Class rooms	37,189.13 sft	---	---	37,189.13 sft
Laboratories	40,535.35 sft	---	---	40,535.35 sft
Seminar Halls	2,646 sft	---	---	2,646 sft
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	15	2	UGC	17
Value of the equipment purchased during the year (Rs. in Lakhs)	2,69,72,951/-	13,82,123	UGC and College	2,83,55,074/-
Others	---	---	---	---

4.2 Computerization of administration and library

Attendance (EZ School), Accounts (Talley) and Pay bills are computerised

Names of the books and authors were computerised in the Library

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	56,438	53,50,906	2089	5,14,513	58,527	58,65,419
Reference Books	4,856	18,46,331	55	33,413	4,911	18,79,539
e-Books	75000	5000	--	--	--	--
Journals	144	1,48,253	69	1,51,595	213	13,10,341
e-Journals	3000	--	--	--	--	--
Digital Database	--	--	--	--	--	--
CD & Video	1558	--	74	--	1632	--
Others (specify)	--	--	--	--	--	--

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	180	6	2 Mbps	1	6	11	40	2
Added	50	1	2 Mbps	--	1	1	--	1
Total	230	7	2 Mbps	1	7	12	40	3

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Free training programme for staff and students was conducted on the concepts of e-mail creation, download content from internet, attachments, online filling data, and online bank transactions.

4.6 Amount spent on maintenance in lakhs :

i) ICT

ii) Campus Infrastructure and facilities

1,22,775

iii) Equipments

12,82,066

iv) Others

3,93,479

Total :

17,98,320/-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. At the time of admission a team of our staff go to all 1st year classes and explain the student support services available in the campus.
2. The co-ordinators of student support services interact with 1st year students during the 1st week of the commencement of the academic year

5.2 Efforts made by the institution for tracking the progression

1. Monthly meetings with the staff members to trace the academic progression of student
2. Tracking the performance of the students in mid tests, seminars assignments, Project work and semester end examinations

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1691	263	---	---

(b) No. of students outside the state

--

(c) No. of international students

--

No	%
1175	60.13

Men

Women

No	%
779	39.86

General 89% Physically Challenged 1054
 General 89% Physically Challenged 1054

Demand ratio

Dropout % : 8.90

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The cell forged MOU with TIME. Its staff coached students in the areas of English, Reasoning and Arithmetic

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET	<input type="text" value="--"/>	SET/SLET	<input type="text" value="--"/>	GATE	<input type="text" value="--"/>	CAT	<input type="text" value="--"/>
IAS/IPS etc	<input type="text" value="--"/>	State PSC	<input type="text" value="--"/>	UPSC	<input type="text" value="--"/>	Others	<input type="text" value="--"/>

5.6 Details of student counselling and career guidance

The cell conducted

1. free coaching classes for competitive examinations.
2. Career Guidance exhibitions at district level
3. A guest lecture with the Director of Army Recruiting officer.

No. of students benefitted

5.7 Details of campus placement

	<i>On campus</i>		<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
11	350	87	---

5.8 Details of gender sensitization programmes

A seminar cum Lecture was conducted on gender sensitization programme on -----
Personality Development programme for girls was conducted by Dr Subba Rao on -----

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level	<input type="text" value="10"/>	National level	<input type="text" value="1"/>	International level	<input type="text" value="--"/>
-------------------------	---------------------------------	----------------	--------------------------------	---------------------	---------------------------------

No. of students participated in cultural events :

State/ University level

National level

International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	146	84,280
Financial support from government	1366	98,20,060 (not released by the Govt.)
Financial support from other sources	--	--
Number of students who received International/ National recognitions	--	--

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed : 25 registered and 25 solved with the parents.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: The vision of Jagarlamudi Kuppaswamy Choudary College comprehends large interactive areas of Education, Culture, Literature, Arts, Humanities, Science and Technology; quality education at different levels, inculcation of scientific temper and creative thinking, cultivation of character, promotion of dynamic, positive and progressive outlook.

Mission: Reaching quality higher education for the youth, particularly in rural areas, in humanities, science and technology and bettering their future with wider educational opportunities and throwing open better employment avenues for them is the mission of the institution.

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

1. Board of Studies meeting is conducted by every department, later it is placed in Academic Council by its approval.
2. It is developed on the needs of the society and industry.
3. It also based on the development of the skills of the student.

6.3.2 Teaching and Learning

Apart from lecture method class room seminars, power point presentation, Group discussions are adopted.

6.3.3 Examination and Evaluation

1. This evaluation is done through Continuous Internal Assessment method.
2. 70 for Semester End Examination, 30 for CIA is adopted for 1st year students.
3. Subjects related projects/Seminars/Assignments are given to students for 5 marks

6.3.4 Research and Development

1. Lecturers are encourage to go on FDP to complete their Ph.D. 5 members utilized this facility.
2. Financial support is given to the members who present their papers in National and International seminars.
3. 19 papers were published; 19 papers were presented in the National / international seminars.

6.3.5 Library, ICT and physical infrastructure / instrumentation

1. An amount of Rs.5,29,330/- was spent on Library
2. An amount of Rs.3,81,829/- was spent on infrastructure and instrumentation

6.3.6 Human Resource Management

-- Nil --

6.3.7 Faculty and Staff recruitment

1 (One) aided member on transfer and 10 (Ten) Un-aided members were Recruited during 2013-14

6.3.8 Industry Interaction / Collaboration

1. S.Sasibhushan, business processing Manager, CSC, Australia Pvt. Ltd delivered a guest lecture and designing solutions for MCA students on 08/01/2013.
2. We add an MOU with Anblicks company, Hyderabad for assistance by way of providing interns for fresh graduates from our college.

6.3.9 Admission of Students

1. Admission of students through merit and interview.
2. We will follow the reservation norms laid by the Government.

6.4 Welfare schemes for

Teaching	PAIS, EPF & ESI
Non teaching	PAIS, EPF & ESI
Students	PAIS

6.5 Total corpus fund generated

UG : 7,75,514/-
PG : 40,00,000/-

6.6 Whether annual financial audit has been done Yes ✓ No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type

External

Internal

	Yes/No	Agency	Yes/No	Authority
Academic	Yes	CCE	No	---
Administrative	Yes	CCE	Yes	Brahmaiah & Company and Masthanaiah & Company

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

1. 70(External), 30 (Internal) pattern was introduced this ear.
2. Choice Based Credit system was introduced.
3. Marks are awarded to co-curricular, extra-curricular and community service oriented programmes.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Colleges with good number of students and good academic standards are recommended for Autonomy by the University. As there are 250 colleges affiliated to ANU, for better administrative purpose colleges with quality are bestowed autonomy only in academic matters

6.11 Activities and support from the Alumni Association

An amount of Rs.6,08,105/- was donated for R.O System for purified drinking water Plant by Alumni Association.

6.12 Activities and support from the Parent – Teacher Association

1. Annually twice the meeting will be held and the wards' progress is intimated to the parents.
2. Whenever there is a disciplinary problem arises with the ward, disciplinary committee will call for a meeting with the parent

6.13 Development programmes for support staff

30 days training programme was conducted on Fundamentals of computers, MS-office from 08-07-13 to 03-09-13.

6.14 Initiatives taken by the institution to make the campus eco-friendly

1. Green lawns are maintained in the college campus.
2. 100 pots with plants are maintained around the year.
3. Dry leaves are collected and vermin compost is prepared out of them.
4. Used Tea & Coffee powder and waste vegetables are collected from our college canteen to prepare organic manure.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. Due to the encouragement of faculty, 10 of our students could present papers in National seminars.
2. Due to special focus by placement and career guidance cell, 81 students of our college got selected for various companies.
3. 60 units of blood was donated to Blood banks by our students.
4. 40 students donated blood for emergency cases.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. Reimbursement of expenditure incurred by the teaching staff whose papers are accepted in the seminars.
2. Decided to enhance the honorarium of local and non local persons for delivering guest lectures.
3. Academic and financial matters are reviewed in the governing body after thorough discussions, financial deficiencies are met either by transferring unspent amount from one head to another.
4. Item of action plan

	Amount spent on execution
Workshops and Seminars	Rs. 17,824/-
Examination reforms, development of question banks	Rs. 1,35,375/-
Office equipment, Teaching aids and lab equipment	Rs.11,47,753/-
Furniture for office, library, class rooms and laboratories	Rs. 1,22,775/-
Library equipment, books and journals	Rs. 1,34,313/-
Expenditure on GB, BOS and AC meetings	Rs. 2,26.280/-

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Four (4) summer camps were conducted to enhance language skills and personality development.
2. To encourage games and sports – we conducted ANUIC Men and Women basketball and ANUIC Shuttle tournaments.

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

1. Unused space in the waste Photostat papers is used as rough paper in the office.
2. Herbal plants were distributed to the students on freshers day to plant them in their houses.
3. NSS Volunteers maintained rain harvesting pits on our college campus.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Enclosed as Annexure. **Encl. 3**

8. Plans of institution for next year

1. Student magazines should be brought out.
2. No power day will be observed.
3. NO vehicle day will be observed.
4. Proposals should be sent for major/minor research projects, to conduct Seminars/workshops to UGC.
5. Rice bucket project will be launched to support the under nourished students on the campus.
6. Clay Ganesh idols will be made, and distributed by our students on Vinayaka Chavithi to protect environment.

Name *P.GOPICHAND, M.A., M..Phil*

Name *Dr I.NAGESWARA RAO, M.Com., Ph.D*

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

Any institution cannot run on sound lines, if it does not review, revise reconnoitre, renew, revamp and, if needed, recast its policies or programmes as time ticks by. Adaptation and adoption are needed most to sustain growth and stop it from getting stale and de mode.

An institution with healthy academic philosophy always estimates its strengths, identifies its weaknesses, foresees its opportunities and senses the threats that might destabilise it in course of time. The four-window analysis of this forty-four year plus institution is attempted here.

Strengths

- i. Apart from the regular academic programmes, the College chalks out a number of student-centered activities, which are of great educative and ethical value in order to bring out the intrinsic worth of the students and to realize their potential into becoming self reliant and socially useful and responsible citizen. Its paid off well as it has been evidenced in the laurels the students gained in placements, sports, NCC and numerous prizes in elocution, paper presentation, debating etc.,
- ii. The College organizes different exhibitions, workshops, national seminars, and teachers' meets of various disciplines to fine-tune the skill-set of the students and the Staff and to promote the culture of research.
- iii. The College provides the infrastructural amenities whereby the academic programmes can be pursued with all zeal and zest, vigor and verve. It is worthwhile to note that their proper upkeep with all meticulousness has helped the College to secure Best Library and Best Laboratory Awards from Acharya Nagarjuna University with regular consistency. Optimizing the amenities, our students have put up outstanding performance in cricket and basketball and in various events in NCC and NSS is clearly manifest over the latter half of the decade in particular.
- iv. The College has a strong back-up of the Alumni Association and their empathy is testified time and again in their generosity in the construction of various buildings, in instituting scholarships and in felicitating their teachers.
- v. The institution is capable of adapting itself to the needs of the society. Thus many courses which have currency in the job market have been introduced.
- vi. The students are exposed to eminent celebrities in their respective fields so that they get inspired by their persona and also achievements. Interaction sessions follow the speeches.
- vii. Industrial, educational tours and excursion to historical places, adoption of villages bad in shape as regards hygiene, conducting health camps, blood donation camps, afforestation programmes, awareness rallies, relief camps, etc. sensitize the students on the issues of the society they live in. They step out of the College with full of understanding and sympathy for their fellow-beings. This is very essential for harmony, happiness and peaceful co-existence of the society.
- viii. The College has been earning some funds by offering various courses to the public. Communication Skills, Accounts Package, Spoken English, Fundamentals of Computers, Java are among such courses. As these courses are run outside the College hours, even the students get the opportunity to undergo training.
- ix. A cursory glance at the co-curricular activities bears out the fact that the inter-disciplinary approach is appreciated and promoted. The success of workshops, seminars and exhibitions organized by the Departments of Commerce and Economics, Oriental Languages and some of the Science Departments on inter-disciplinary mode show how the mode is complementary and mutually beneficial.
- x. To promote the motto of the College, *Sheelena Sobhate Vidyaa (Character makes education shine)*, global peace, ecosystem and human rights various posters and poems are prepared and composed by the staff and the students. Some of them are

featured in the College magazine every year. In the same breath, the NSS and the NCC cadets serve the society at large and the adopted area, Netaji Nagar which is on the periphery of development.

- xi. Good Research Culture
- xii. 2f/12B Recognition
- xiii. College Website
- xiv. Computerization of the Library
- xv. Add-On/Career-Oriented Programmes
- xvi. Autonomy is its extra strength. Owing to its autonomous status, the College is able to formulate its curriculum and have its syllabus. The twenty percent deviation from parent university syllabus has done an ocean of good to the institution as it is able to incorporate more useful component in the courses.

Weaknesses

- i. Many of the members of Staff do not utilize ICT technology to the optimum level.
- ii. The members of the Staff do not have sufficient number of major and minor projects sanctioned from the funding agencies like the UGC.
- iii. A good number of Staff is unaided as a result of which many of them keep on moving in search of better avenues of employment. This necessitates recruitment of new Staff who require orientation. Thus students miss instruction of experienced teachers for a period.
- iv. The College does not have the required supporting Staff to run its various activities smoothly.

Opportunities

- i. The UGC provides financial assistance to the Staff willing to embark upon major and minor projects. The Management too is ready to fund research projects, if the estimate does not exceed #20,000 each.
- ii. The college houses the state-of-art ICT and other allied technology to back up learner-centered teaching.
- iii. The College has very good Labs, Library, furnished with recent additions and students and Staff are expected to optimize them.
- iv. The Management, some philanthropists, Staff, alumni, well-wishers of the institution have instituted scholarships so that the poor segment of the students can be helped in the various ways.

Threats

- i. Against the backdrop of Liberalisation, Privatisation and Globalization, every field of activity is undergoing traumatic changes. Failing to change according to the situation spells doom to any institution. But, the adaptational operations entail upon heavy expenditure which the institution or the funding agencies might have to incur.
- ii. Scrapping obsolete courses which do not find public patronage is one great problem as the faculty has to be relieved of their services, the infrastructure and equipment have to be disposed or restructured.
- iii. Launching a new course too involves similar or still greater problems or heavier expenditure. Without updation and restructuring, the institution gets into absolute oblivion. Thus the threat of the courses losing currency in the employment market and the prospects of setting up new courses at a very heavy investment looms large.

- iv. Hike in everything escalates the operational expenditure of the institution. Accordingly fee have to be enhanced. As the feeding to the College is from the poor and the middle class segments of the society, the hiked fee pose a hurdle in pursuing the courses. Without optimum admission, College will find it difficult to run the course.
- v. As Guntur is not an industrial centre capable of generating employment, it has to depend on metros and far-off industrial places for training, hands-on experience and recruitment. This also may pose some threat.
- vi. Most of the students draw scholarships, fee reimbursement. The dropping of the plans or revamping of policies by the Government might turn adverse to the coffers of the College and as a result, it may not be able to run its academic activities in the way it should.
- vii. It seems that the Government wants to see the Colleges to be self-sufficient and self-reliant by devising their own courses and getting sufficient income out of them by which they have to meet all their expenditure on their various heads which sounds impossible in the rural, milfoil or urban context where majority of students are below the poverty line. This is also a grave threat to the very existence of the College.
- viii. In a nutshell, funds for updating, restructuring and launching of courses most suited for employment might pose a problem, unless the Government takes upon itself the task.