

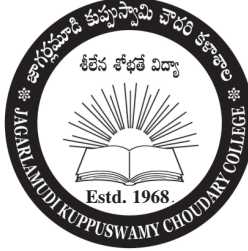
Jagarlamudi Kuppuswamy Choudary College

(An Autonomous Institution in the jurisdiction of Acharya Nagarjuna University)

Reaccredited by NAAC with **A** grade securing 3.32 out of 4 CGPA

Guntur - 522 006.

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Sponsored by
Nagarjuna Education Society,
Guntur

2018 - 2019

CALENDAR AND HANDBOOK

Undergraduate

A Few Hints About Good Manners

You have come to the college not only to seek knowledge but also to develop into a good citizen. Good manners are the sign of true education.

- ❖ When you meet your teachers for the first time in the day, greet them with appropriate words and gestures of respect.
- ❖ Use the polite form of address while speaking to your teachers.
- ❖ When the teacher enters the classroom, you shall stand up and sit down only after the teacher takes his seat or tells you to be seated.
- ❖ You may leave the classroom only after the teacher goes out.
- ❖ Always make way for the members of the Teaching Staff.
- ❖ Loud talking and laughing, using vulgar language, smoking on the Campus, loitering on the verandah, throwing litter in and around the classrooms, writing anything on the walls, doors and black boards etc., are bad manners.
- ❖ Have consideration for others and do not always think about your own conveniences.
- ❖ You should always strive to bring credit to your college.
- ❖ Always remember the adage "The end of education is character". Your education shines only if your character is good. Therefore the college motto "Seelena Sobhate Vidya" must be your motto.

Personal Memorandum

Name:

Class : Roll No : Blood Group :

Father's / Guardian's Name :

Present Address :

Calendar Committee

Dr. I. Nageswara Rao, M.Com., Ph.D. Principal	Chairman
Sri S.R.K. Prasad, M.Sc.,	Director (P.G.) & Controller of Examinations
Sri T. Bala Narendra Prasad, M.Sc., M.Phil., Lecturer in Physics	Vice- Chairman
Dr. M. Gowri Sankar, M.Sc., M.Phil., Ph.D., Lecturer in Chemistry	Member
Dr. K. Daniel, M.Sc., M.Phil., Ph.D., HoD, Zoology	Member
Dr. Y. Suresh Babu, M.Com., M.C.A., Ph.D., Professor in Computer Science	Member
Sri K. Charan Choudary, M.Com., M.Phil., Lecturer in Commerce	Member

Student Representatives :

1. V. Venkata Vijaya Lakshmi, III B.Sc., (MPC)
2. Shaik Mahibunnisa, III B.Sc., (MSCs)
3. P. Raveena, III B.Com.,
4. P. Suresh, Sr. Inter (MP)
5. Ch. Aditya, Sr. Inter (ECCom)
6. B. Mrudula, II M.Sc., (Chemistry)
7. V. Hyndhavi, II M.Sc., (Mathematics)
8. P. Lavanya, III (MCA)

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Executive Body of
The Nagarjuna Education Society,
Guntur

- President : Dr. K. Basavapunnaiiah, M.B.,B.S.,
- Vice-Presidents : 1. Sri Paladugu Lakshmana Rao,
B.Com., F.C.A.
- : 2. Dr. Maddineni Gopalkrishna, M.S.,
- : 3. Sri Y.T. Raja
- Secretary : Dr. Rayapati Srinivas, M.B.,B.S.,
- Additional Secretary : Sri Madala Ratnagiri Babu
- Joint Secretary : Dr. Ch.N.M. Srinivas. M.B.,B.S.,
- Treasurer : Sri Jagarlamudi Murali Mohan
B.Tech., M.B.A.
- Member : Sri Rayapati Mohan Sai Krishna

Governing Body of
Jagarlamudi Kuppaswamy Choudary College (Autonomous),
Guntur.

President	:	Dr. K. Basavapunnaiah, M.B.,B.S.,
Vice - President	:	Dr. M. Gopalkrishna, M.S.,
Secretary & Correspondent	:	Sri J. Murali Mohan, B.Tech., M.B.A.,
Joint Secretary	:	Dr. Ch.N.M. Srinivas. M.B.,B.S.,
Treasurer	:	Sri R. Mohana Sai Krishna
UGC Nominee	:	Prof. Satyender Kumar, Vadodara
University Nominee	:	-
State Govt. Nominee	:	-
Principal (Ex-Officio)	:	Dr. I. Nageswara Rao, M.Com., Ph.D.
Director, P.G. Courses	:	Sri S.R.K. Prasad, M.Sc.,
Teaching Staff	:	Sri P. Rama Mohana Rao, M.Sc., M.Phil., Sri Y. Venkateswara Rao, M.C.A.,

Executive Body of
Jagarlamudi Kuppuswamy Choudary College,
Guntur.

- President : Dr. Kondabolu Basavapunnaiiah,
M.B.,B.S.
- Vice-Presidents : 1. Dr. Rayapati Srinivas, M.B.,B.S.
2. Dr. Maddineni Gopalkrishna, M.S.,
- Secretary & Correspondent : Sri Jagarlamudi Murali Mohan
B.Tech., M.B.A.
- Joint Secretary : Dr. Ch.N.M. Srinivas, M.B.,B.S.
- Treasurer : Sri Rayapati Mohan Sai Krishna
- Members : 1. Sri Jagarlamudi Suresh
2. Dr. Kondabolu Krishna Prasad
M.D., D.Ch.,
3. Sri Chukkapalli Ramesh
- Special Invitee : Sri V. Kuppu Swamy

Origin and History of the College

Origin : The Nagarjuna Education Society was formed in 1967 by eminent educationists, philanthropists with an aim to serve society in the field of education. It is named after the great Buddhist scholar, Acharya Nagarjuna. The brain-child of the Nagarjuna Education Society is J.K.C. College. The legacy of the college started with its name given after the noble patron and celebrated philanthropist Sri Jagarlamudi Kuppuswamy Choudary.

The college was inaugurated on 19-7-1968 by the late Buddhiraju Ramachandra Rao, M.A.,L.T. a veteran educationist and the first Principal of the Hindu College, Guntur. Prof. K. Satchidananda Murthy, M.A., Ph.D., the Principal, Andhra University Post Graduate Centre, Guntur presided over the inauguration function.

Since the day of its inception J.K.C. College has been progressing in leaps and bounds to reach a unique mark of distinction.

History : The members of the College Governing Body are enlightened citizens and educationists. Founder President Sri Jagarlamudi Chandramouli, B.A., B.L, Ex-M.P, Ex-M.L.A., Ex-Member of the Syndicate of Acharya Nagarjuna University was a venerable man of high integrity and generous outlook and under his efficient presidentship, which lasted for about two decades, the college achieved all round progress and good reputation.

Dr. K. Sadasiva Rao, the founder Secretary & Correspondent and also a reputed surgeon rendered his invaluable services to the institution over 3 decades by safeguarding the noble objectives of J.K.C. College.

The prominent patrons are Sri Chebrolu Hanumaiah, Ex-MLC and Ex-Minister of Marketing, Govt of A.P and Sri Y.K.S. Prakasa Rao, B.A., a great philanthropist and educationist.

Dr. Kondabolu Basavapunnaiah, renowned physician and surgeon who succeeded Dr. K. Sadasiva Rao as Secretary and Correspondent and now as President has played a pivotal role in the phenomenal physical and academic growth of the institution, working in tandem with all the members of the Governing Body.

A veteran of sports and staunch humanitarian Sri J. Narendernath, son of founder President, Late Sri J. Chandramouli, succeeded Dr. K. Basavapunnaiah as Secretary and Correspondent. In his two and half decades tenure, the college has seen a phenomenal growth in terms of infrastructure and academic excellence. During

this period the college was accredited with "A" grade by NAAC and Autonomy status was also conferred by UGC.

A prominent industrialist marked for his magnanimity and meticulous vision, Sri Jagarlamudi Murali Mohan, B.Tech., M.B.A., son of founder President, Late Sri J. Chandramouli, has taken up the noble mission of his great predecessors to ensure the quality of higher education. Under his statesmanship J.K.C. College is certain to reach new heights of glory.

Though the college started with humble beginnings, it has steadily grown from strength to strength, acquiring a full-fledged status in a very short time. By achieving remarkable results in the academic sphere, JKC College has carved out a niche for itself in the temple of education in Andhra Pradesh.

The college had its glorious beginnings with an erudite scholar, Sri Yalavarthi Rosayya as its Founder Principal. Here is the succession list of Principals.

Sri Y. Rosayya (1968 - 1976)	Dr. S. Anantham (1976 - 1980)
Dr. C.N. Sastry (1980 -1984)	Sri E. Bhaskara Rao (1984 - 1993)
Sri A. Nomula Rao (1993 - 1998)	Sri G. Someswara Sarma (1998 - 2003)
Sri N. Bhushaiah (2003 - 2004)	Sri S.R.K.Prasad (2004 - 2007)
Dr. K.V.N.B. Kumar (2007 - 2014)	Dr. I. Nageswara Rao (2014 -)

The launching of JKC College has breathed life into the slumbering surroundings of Ring Road, a desolate place in 1968. It is now a densely populated area, bustling with hectic activity. Yet the tranquility of yore is preserved intact even after 50 years of its inception and classes are run in serene and ideal setting and atmosphere.

It is the fervent prayer and hope of the Nagarjuna Education Society that JKC College shall continue "to strive, to seek, to find and never to yield". In the relentless pursuit of noble ideals enshrined in the memory of the sage and savant, Acharya Nagarjuna, and never resting on its oars, the college shall be "still achieving and still pursuing"

Vision

The grand vision of JKC College comprehends large interactive areas of Education, Culture, Literature, Arts, Humanities, Science and Technology; the high quality education at different levels, inculcation of scientific temper and creative thinking, cultivation of character, promotion of dynamic, forward looking outlook. JKC College is still inspired and guided by the same vision.

Mission

High quality higher education providing the youth, in particular to rural youth in humanities, science and technology and brightening their future with wider educational opportunities and better employment avenues.

Aims and Objectives

Aims

- ❖ Providing high quality higher education in accordance with the changing needs of the society.
- ❖ Brightening the future of rural youth in particular with wider educational opportunities.
- ❖ Facilitating better employment avenues.
- ❖ Training of young men and women of quality to be leaders in all walks of life and serve their people in justice, truth and love.
- ❖ To create personally mature, professionally equipped and service oriented integrated leaders to become assets to the Community and Nation.

Objectives

- ❖ Providing education at UG & PG level
- ❖ Providing vocational training for better employment avenues.
- ❖ The training in this college plays a vital role for betterment of the students in general and in particular the poorer and marginalized sections of the society.
- ❖ To develop intellectual capacity and quest for truth and knowledge in order to make the students personally responsible for their own lives.
- ❖ To empower every student to take up the issue of the down-trodden in order to protect their dignity.
- ❖ To inculcate the values enshrined in the Preamble of the Indian Constitution such as love, justice, truth, simplicity, self-sacrifice, service and esteem for special values.
- ❖ To foster an atmosphere of intellectual vigour and moral rectitude in which the young men and women of our country may find fulfillment and achieve eminence.

Golden jubilee year :

J.K.C. College has reached another landmark of Golden Jubilee. The inauguration of the Golden Jubilee year (2017-18) is celebrated on July 19th 2017 with great fervour and festivity. College has celebrated the Golden Jubilee on 2nd and 3rd February 2018. Hon'ble Vice President of India, Sri M. Venkaiah Naidu and Hon'ble Chief Minister of Andhra Pradesh Sri N. Chandra Babu Naidu graced the occasion.

Profile of the College

Infrastructure : The infrastructure of JKC College is shown at a glance in the following table.

Sl. No.	Infrastructure	Area and number	Purpose of utilization
1.	Land	8.18 acres	Buildings and play ground
2.	Play Ground	4 acres	Sports
3.	Buildings (a) <i>No. of Class Rooms</i> UG PG	52 13	UG Teaching PG Teaching
	(b) <i>Area of the Class Rooms</i> UG PG	27,505.20 sq.ft 9,683.93 sq.ft.	UG Teaching PG Teaching
	(c) <i>No. of Labs</i> UG PG	15 9	UG Teaching PG Teaching
	(d) <i>Area of the Labs</i> UG PG	22,484.51 sq.ft 18,050.84 sq.ft.	UG Practicals PG Practicals
	(e) <i>Distance Education</i> Ambedkar Open University	1017.23 sq.ft	Administrative Block
	Andhra University	420 sq.ft	Administrative Block
	(f) <i>Andhra Bank</i>	1436.74 sq.ft	Room for banking transactions
	(g) <i>Physical education</i> Indoor Stadium	4,833.32 sq.ft	Concrete, Wooden Shuttle Courts. Table Tennis & Physical Education Department
	Gymnasium	2,100 sq.ft	Equipment available for 30 different exercises and steam bath for 5 members in a single sitting
	(h) <i>Common facilities</i> : Canteen, Library, Boys and Girls retiring rooms, Indoor auditorium, 3A.C. conference Halls, 2 English Language Labs, Health Centre, Work Shop etc.	38,901.74 sq.ft	Academic and other facilities
4.	Generator facility	100 K.V.A 20 K.V.A 10 K.V.A	Power supply to the total college during power cut.
5.	CALL & Language Lab	1200 sq.ft	Communication skills and soft skills
6.	Autonomous Examination Section	5000 sq.ft	Exam Section, NCC, NSS, Language Lab-2

Sports : The Management of the College deeply believes in the implementation of the famous adage, "*A Sound mind is a sound body*". Since inception, JKC College has always given utmost importance to sports while planning a comprehensive programme of education. The following table shows the facilities provided by the Physical Education Department.

Si. No.	Name of the facility	Name of the Game	Area/Cost
1.	Play Ground	a. Cricket Ground b. Two Volley Ball Courts c. Two Kabbadi Courts d. 200 meters track for sprint Track e. Discus throw, Javelin throw, Shotput, High-jump, Long-jump. f. Concrete Cricket Practice Pitch with a mesh enclosure g. Turf Wicket h. Astro Turf Practice Pitches	4 acres
2.	Indoor Courts	a. Two Shuttle Courts (Wooden, Concrete) b. Separate Changing over rooms for boys and girls with modern facilities c. High-Tech Gym equipment d. Indoor games like shuttle-badminton, table-tennis etc., can be played under flood-lights. e. Three Table-Tennis Tables f. Two Carom Boards g. Fifteen Chess Boards h. Parallel Bars, Horizontal Bars, Wall Bars for stretching exercises.	129 x 100 (1161 sq.ft.)
3.	Basket Ball Court	Concrete Basket Ball Court with Flood Lights	32 x 19 mtrs.
4.	Gymnasium	a. One hall with 30 single stations b. Steam Bath Facility for 5 members in a single sitting	1500 Sq.ft.

NCC: The motto of the National Cadet Corps, "Unity and Discipline", inspired Sri Y. Rosayya, Founder-Principal of JKC College, a rare classicist by temperament and exemplary stickler for details introduced a unit of NCC in our college in 1969-70. Major B. Subba Rao was the first NCC Officer. He was followed by Lt. T. Raghavaiah, Maj. G. Sambasiva Rao and Lt. T. Raghavendra Rao. Now Lt. T. Subba Rao is the NCC Officer.

Aims of the NCC

- ❖ To develop disciplined and trained manpower which helps the country in case of emergency.
- ❖ To develop leadership, character, service, spirit, vision and time management skills, which helps for faster development of the country.

National Service Scheme : NSS which is deemed as the third dimension of education called extension service work with education as its overall objective of community service. This helps students blossom into individuals with harmonious personality. Extension work is the work done outside the classroom, where adults and the youth work together to find out and work out solutions to the problems of society through action, not through mere contemplation.

Aims of NSS

- ❖ Personality development through community service
- ❖ To involve students and people for the development of their surroundings.
- ❖ To train students in propagating the health awareness.
- ❖ To make the students aware of community development programme.

Practical involvement in such services helps them to turn into a good citizens and leaders. The College has three NSS Units. All the three units are running efficiently and effectively.

Results : JKC College has its own benchmark in getting good pass percentages.

Class	Year	Percentage of Passes				
	March	M.P.	Bi.P.	E.C.Com (E.M.)	E.C.Com (T.M.)	M.E.Com
Sr. Inter	2018	68	73.6	63.63	76.19	47.36

Class	Year	Percentage of Passes				
	March	B.A.	B.Sc.	B.Com	B.Com.(C.A.)	B.C.A.
U.G.	2018	-	78.82	72.22	85.48	86.36

Class	Year	Percentage of Passes				
	March	M.A. Eng.	M.Sc. Chem.	M.Sc. Maths.	M.Sc. Microbiology	M.C.A.
P.G.	2017	95	43.3	86.48	100	84

Campus Placements : Our Training and Placement cell will be in touch with reputed companies. The students will be given required training in soft skills, interview skills to attend campus interviews. Many reputed companies visited our College and organised campus selections. About 168 students got selected in campus interviews in the academic year 2017-18.

National Level Seminars, Workshops and Symposia : The College is involved in conducting National Level Seminars and work shops to upgrade the knowledge of Students. The staff and students will have an idea about the recent trends in all subjects. They help to inculcate interest in research.

CALL (Computer Assisted Language Lab) : The CALL comes out with easier and simpler techniques to aid the students in mastering communication skills in English. This unique lab has advanced software that makes learning a fun and thought provoking. The tyros are at ease in comprehending the intricate items of grammar in a lively atmosphere. "Tense Buster" is one of the software that can teach a student the ins and outs of grammar and it provides necessary feedback to the student. "Sky Pronunciation" is a different package which corrects a speaker's way of articulating words of English.

The CALL conducts practical classes and works with the students in various channels. This programme has been designed for two semesters. The CALL is equipped with 40 systems with rich software and is completely air-conditioned.

Alumni Participation in the Development of College : There is an active participation of Alumni on our campus. Nearly 40 members of the teaching staff and 20 members of the non-teaching staff are the old students of our college.

Whenever the college needs the support, the college alumni are ready to take initiative for development. The Alumini donated 27.5 lakhs for construction of new block to provide extra rooms for newly introduced courses. The Alumni also instituted 12 Merit Awards worth Rs. 4,00,000 to support meritorious poor students.

Whenever Alumni members participated in the college functions, the Management feels very happy by recollecting all the memories of the past. They feel that Alumni Association is an asset to the institution. Hence the Alumni are continuously in touch with institution and strive for its development

Accredited at A level by the NAAC : J.K.C. College appeared for Re-accreditation of the National Assessment and Accreditation council for the second cycle. The NAAC peer team visited the college from 6.11.2016 to 8.11.2016. The college is Re-accredited by NAAC with 'A' grade securing 3.32 out of 4 CGPA.

AUTONOMY : JKC College has become an autonomous college from the academic year 2007-08. It continues to be an affiliated college of Acharya Nagarjuna University and is autonomous in the sense that it is free to frame its own course of syllabus and to adopt innovative methods of teaching and evaluation. The examinations are conducted by the college and Acharya Nagarjuna University confers the degrees. UGC granted autonomous status to the college for a period 2015-16 to 2020-21 in its review after first cycle.

Programmes Offered : The College offers the following courses for the academic year 2018-2019.

INTERMEDIATE	MEDIUM
Mathematics & Physical Sciences	English
Biological & Physical Sciences	English
Economics, Civics & Commerce	English & Telugu
Mathematics, Economics, Commerce	English

DEGREE	MEDIUM
B.Sc.	
Mathematics, Physics and Chemistry (MPC)	English
Chemistry, Botany and Zoology (CBZ)	English
Mathematics, Statistics and Computer Science (MSCs)	English
Mathematics, Electronics and Computer Science (MECs)	English
Mathematics, Physics and Computer Science (MPCs)	English
Mathematics, Chemistry & Computer Science (MCCs)	English
Microbiology, Biochemistry and Chemistry (MBC)	English
Biotechnology, Chemistry and Botany (BtBC)	English
Computer Science (Honours)	English
Computer Science, Statistics, Data Science (CsSDs)	English
Mathematics, Electronics, Internet of Things (MEIoT)	English
B.C.A.	English
B.Com.	English & Telugu
B.Com., (Computer Applications)	English
B.B.A.,	English

Post Graduate Programmes

M.A. English	M.Sc. Microbiology
M.Sc. Mathematics	M.Sc. Chemistry
M.Sc. Biotechnology	M.C.A.

Days to Remember
Academic Calendar 2018-19 (U.G.)

For Odd Semesters : I, III, V	Date
Reopening of the college	08-06-2018
Commencement of Class work for III and V Semesters	18-06-2018
Commencement of Class work for I Semester	25-06-2018
Commencement of First Mid test for I, III, V Semesters	02-08-2018
Payment of Examination fee for I, III, V sem regular and supple candidates	16-08-2018 onwards
Last date for payment of Examination fee for Sem End Exams without late fee	12-09-2018
Last date with late fee	22-09-2018
Commencement of Second Mid Test for I, III, V Semesters	04-10-2018
Commencement I and V Semester End Practical Examinations	08-10-2018
Commencement of III Sem End and IV Sem Supple Examinations (Theory)	22-10-2018
Commencement of I and V Sem End Examinations (Theory)	31-10-2018
Commencement of III Semester End Practical Examinations	01-11-2018
For Even Semester : II, IV, VI	Date
Commencement of Class work for II, IV and VI Semesters	12-11-2018
Commencement of II and VI Sem Supple Examinations (Theory)	12-11-2018
Commencement of First Mid Test for II, IV and VI Semesters	03-01-2019
Payment of Examination fee for II, IV and VI Regular and I, III, V Supple students	17-01-2019 onwards
Last date for payment of Examination fee for Sem End Exams, Without late fee	11-02-2019
With late fee	18-02-2019
Commencement of Second Mid Test for II, IV and VI Semesters	07-03-2019
Commencement of II and VI Sem End Practical Examinations	11-03-2019
Commencement of III Sem supple Examinations (Theory)	11-03-2019
Commencement of IV Sem End Practical Examinations	20-03-2019
Commencement of I Sem Supple Examinations (Theory)	20-03-2019
Commencement of II and VI Sem End Theory Examinations	28-03-2019
Commencement of IV Sem End & V Sem Supple Exams (Theory)	10-04-2019
Note : Tentative date of declaration of Results of VI Sem End Exams	29-04-2019

JUNE 2018

1	FRI	
2	SAT	
3	SUN	
4	MON	
5	TUE	World Environment Day
6	WED	
7	THU	
8	FRI	Reopening of the college
9	SAT	
10	SUN	
11	MON	
12	TUE	
13	WED	
14	THU	World Blood Donor Day
15	FRI	
16	SAT	Ramzan - Holiday
17	SUN	
18	MON	Commencement of class work for Third and Fifth Semesters
19	TUE	
20	WED	
21	THU	International Music Day
22	FRI	
23	SAT	
24	SUN	
25	MON	Commencement of class work for First Semester
26	TUE	
27	WED	
28	THU	
29	FRI	National Statistics Day
30	SAT	

JULY 2018

1	SUN	
2	MON	
3	TUE	
4	WED	
5	THU	
6	FRI	
7	SAT	
8	SUN	
9	MON	
10	TUE	
11	WED	World Population Day
12	THU	
13	FRI	
14	SAT	
15	SUN	
16	MON	
17	TUE	
18	WED	
19	THU	College inaugural day
20	FRI	
21	SAT	
22	SUN	
23	MON	
24	TUE	
25	WED	
26	THU	
27	FRI	
28	SAT	
29	SUN	
30	MON	
31	TUE	

AUGUST 2018

1	WED	
2	THU	First Mid Test for I, III, V Semesters
3	FRI	First Mid Test International Friendship Day
4	SAT	First Mid Test
5	SUN	
6	MON	Hiroshima Day
7	TUE	
8	WED	World Senior Citizens Day
9	THU	Quit India Day
10	FRI	
11	SAT	
12	SUN	
13	MON	
14	TUE	
15	WED	Birthday of Sri Jagarlamudi Kuppuswamy Choudary Independence Day
16	THU	
17	FRI	
18	SAT	
19	SUN	World Photography Day
20	MON	
21	TUE	
22	WED	
23	THU	Bakrid- Holiday
24	FRI	Varalakshmi Vratam - Holiday
25	SAT	
26	SUN	
27	MON	
28	TUE	
29	WED	National Sports Day
30	THU	
31	FRI	

SEPTEMBER 2018

1	SAT	
2	SUN	
3	MON	Sri Krishnashtami-Holiday
4	TUE	
5	WED	Teacher's Day
6	THU	
7	FRI	
8	SAT	World Literacy Day
9	SUN	
10	MON	
11	TUE	
12	WED	Last date for payment of examination fee for Sem End Exams without late fee
13	THU	Vinayaka Chavithi-Holiday
14	FRI	
15	SAT	The Founder's Day
16	SUN	World Ozone Day
17	MON	
18	TUE	
19	WED	
20	THU	
21	FRI	Muharram-Holiday International Day of Peace
22	SAT	Rose Day (Welfare of Cancer Patients)
23	SUN	
24	MON	Last date for payment of examination fee for Sem End Exams with late fee
25	TUE	
26	WED	
27	THU	World Tourism Day
28	FRI	
29	SAT	
30	SUN	

OCTOBER 2018

1	MON	International Day of the Elderly
2	TUE	Gandhi Jayanthi-Holiday
3	WED	
4	THU	Second Mid Test
5	FRI	Second Mid Test
6	SAT	Second Mid Test
7	SUN	
8	MON	Commencement of Semester End Practical Examinations for I and V Semesters Indian Air Force Day
9	TUE	World Post Office Day
10	WED	National Post Day
11	THU	
12	FRI	
13	SAT	
14	SUN	
15	MON	Dasara Vacation begins
16	TUE	
17	WED	Durgastami
18	THU	Vijaya Dasami
19	FRI	
20	SAT	
21	SUN	
22	MON	Reopening of the college after vacation Commencement of III Sem End and IV Sem Supple Examinations (Theory)
23	TUE	
24	WED	United Nations Day
25	THU	
26	FRI	
27	SAT	
28	SUN	
29	MON	
30	TUE	
31	WED	Commencement of I and V Sem End Examinations (Theory)

NOVEMBER 2018

1	THU	Commencement of III Sem End Practical Examinations
2	FRI	
3	SAT	
4	SUN	
5	MON	
6	TUE	
7	WED	Deepavali-Holiday
8	THU	
9	FRI	
10	SAT	
11	SUN	
12	MON	Commencement of Class work for II, IV and VI Semesters
13	TUE	
14	WED	Children's Day
15	THU	
16	FRI	
17	SAT	
18	SUN	
19	MON	
20	TUE	
21	WED	Milad-Un-Nabi-Holiday
22	THU	
23	FRI	
24	SAT	
25	SUN	
26	MON	
27	TUE	
28	WED	
29	THU	
30	FRI	

DECEMBER 2018

1	SAT	World Aids Day
2	SUN	
3	MON	World Day of the Handicapped
4	TUE	Navy Day
5	WED	
6	THU	
7	FRI	Armed Forces Flag Day
8	SAT	
9	SUN	
10	MON	World Human Rights Day
11	TUE	
12	WED	
13	THU	
14	FRI	
15	SAT	
16	SUN	
17	MON	
18	TUE	
19	WED	
20	THU	
21	FRI	
22	SAT	
23	SUN	Farmers Day
24	MON	
25	TUE	Christmas - Holiday
26	WED	
27	THU	
28	FRI	
29	SAT	
30	SUN	
31	MON	

JANUARY 2019

1	TUE	
2	WED	
3	THU	
4	FRI	
5	SAT	
6	SUN	
7	MON	First Mid Test
8	TUE	First Mid Test
9	WED	First Mid Test NRI Day
10	THU	First Mid Test World Laughter Day
11	FRI	Pongal vacation begins
12	SAT	National Youth Day
13	SUN	Bhogi
14	MON	Sankranthi
15	TUE	Kanuma Army Day
16	WED	
17	THU	Reopening of the college after vacation
18	FRI	
19	SAT	
20	SUN	
21	MON	
22	TUE	
23	WED	
24	THU	Girl Child Day
25	FRI	National Tourism Day
26	SAT	Republic Day
27	SUN	
28	MON	
29	TUE	
30	WED	Martyr's Day
31	THU	

FEBRUARY 2019

1	FRI	
2	SAT	
3	SUN	
4	MON	
5	TUE	
6	WED	
7	THU	
8	FRI	
9	SAT	
10	SUN	
11	MON	Last date for payment of examination fee without late fee
12	TUE	
13	WED	
14	THU	
15	FRI	
16	SAT	
17	SUN	
18	MON	Last date for payment of examination fee with late fee
19	TUE	
20	WED	
21	THU	International Mother Language Day
22	FRI	
23	SAT	
24	SUN	
25	MON	
26	TUE	
27	WED	
28	THU	National Science Day

MARCH 2019

1	FRI	
2	SAT	
3	SUN	
4	MON	Mahasivarathri-Holiday
5	TUE	
6	WED	
7	THU	Second Mid Test
8	FRI	Second Mid Test International Women's Day
9	SAT	Second Mid Test
10	SUN	
11	MON	Commencement of II and VI Sem End Practical Examinations Commencement of III Sem End Examinations (Theory)
12	TUE	
13	WED	
14	THU	
15	FRI	World Consumer Rights Day
16	SAT	
17	SUN	
18	MON	
19	TUE	
20	WED	Commencement of IV Sem End Practical Examinations Commencement of I Sem Supple Examinations (Theory)
21	THU	World Forestry Day
22	FRI	World Water Day
23	SAT	
24	SUN	
25	MON	
26	TUE	
27	WED	
28	THU	Commencement of II and VI Sem. End Examinations (Theory)
29	FRI	
30	SAT	
31	SUN	

APRIL 2019

1	MON	
2	TUE	
3	WED	
4	THU	
5	FRI	Babu Jagjivanram's Birthday - Holiday
6	SAT	Ugadi - Holiday
7	SUN	World Health Day
8	MON	
9	TUE	
10	WED	Commencement of IV Sem End Examinations (Theory)
11	THU	
12	FRI	
13	SAT	
14	SUN	Dr. B.R. Ambedkar's Birthday Srirama Navami
15	MON	
16	TUE	
17	WED	
18	THU	World Heritage Day
19	FRI	Good Friday - Holiday
20	SAT	
21	SUN	
22	MON	Earth Day
23	TUE	
24	WED	
25	THU	
26	FRI	
27	SAT	
28	SUN	
29	MON	
30	TUE	

MAY 2019

1	WED	
2	THU	May Day
3	FRI	
4	SAT	
5	SUN	
6	MON	
7	TUE	
8	WED	World Red Cross Day
9	THU	
10	FRI	
11	SAT	
12	SUN	
13	MON	
14	TUE	
15	WED	
16	THU	
17	FRI	World Tele Communication Day
18	SAT	
19	SUN	
20	MON	
21	TUE	
22	WED	
23	THU	
24	FRI	
25	SAT	
26	SUN	
27	MON	
28	TUE	
29	WED	
30	THU	
31	FRI	Anti Tobacco Day

FACULTY

UNDERGRADUATE FACULTY

Dr. I. Nageswara Rao, M.Com., Ph.D. Principal

DEPARTMENT OF BOTANY

Smt. K. Rohinilatha, M.Sc., Lecturer

Smt. Ch. Mereena, M.Sc., Lecturer

DEPARTMENT OF CHEMISTRY

Dr. P. Sridhar Babu, M.Sc., Ph.D. Lecturer & HoD

Dr. M. Gowrisankar, M.Sc., M.Phil., Ph.D. Lecturer

Sri D. Rahul, M.Sc., Lecturer

Dr. Islavathu Hatti, M.Sc., B.Ed., Ph.D. Lecturer

Smt. K. Anitha, M.Sc., M.Phil., B.Ed., Lecturer

Smt. M.M.S. Priya Charitha, M.Sc., M.Ed., Lecturer

Sri G. Markandeyulu, M.Sc., Lecturer

Sri S. Sai Krishna, M.Sc., Lecturer

Smt. S. Suneetha, M.Sc., Lecturer

DEPARTMENT OF COMMERCE

Sri M. Appa Rao, M.Com., SLET Lecturer

Sri K. Charan Choudary, M.Com., M.Phil., Lecturer

Smt. K. Anjani Devi, M.Com., Lecturer

Dr. M. Prameela Rani, M.B.A., M.Phil., Ph.D., Lecturer

Sri A. Venkata Krishna, M.B.A., PGDCA, M.Com., Lecturer

Smt. K. Veena, M.Com., Lecturer

Smt. Y. Sarada, M.Com., M.Phil., Lecturer

Smt. J. Rajya Lakshmi, M.Com., Lecturer

Smt. K. Aruna Kumari, M.Com., Lecturer

Sri U. Venkateswra Rao, M.Com., Lecturer

Smt. O. Durga, M.Com., Lecturer

DEPARTMENT OF ECONOMICS

Dr. D. Siva Sankar Rao, M.A., M.Phil., Ph.D. Lecturer & HoD

Smt. P. Bharathi Devi, M.A., M.Phil., NET Lecturer

DEPARTMENT OF ENGLISH

Sri P. Gopichand, M.A., M.Phil., NET HoD & Vice Principal

Smt. P. Naga Suseela, M.A., M.Phil., M.Ed., Lecturer

Dr. V. Pala Prasada Rao, M.A., M.Phil., M.Ed., Ph.D.	Lecturer
Sri B. Bernord, M.A., B.Ed., SLET	Lecturer
Smt. G. Hemalatha, M.A.,	Lecturer
Smt. J. Madhavi Latha, M.A., M.Phil.,	Lecturer
Smt. G. Sunitha, M.A.,	Lecturer
Smt. G. Bhagyamma, M.A., M.Phil.,	Lecturer

DEPARTMENT OF HISTORY

Sri K. Venkateswara Naik, M.A., B.Ed., M.Phil.,	Lecturer
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DEPARTMENT OF MATHEMATICS

Smt. L. Achala, M.Sc., M.Phil., NET	Lecturer & HoD
Sri P. Rama Mohana Rao, M.Sc., M.Phil.,	Lecturer
Sri R. Srinivasa Rao, M.Sc., M.Phil.,	Lecturer
Smt. Y. Anitha Kumari, M.Sc., M.Phil.,	Lecturer
Sri K. Rama Krishna, M.Sc., M.Phil.,	Lecturer
Smt. M. Rama Devi, M.Sc., B.Ed.,	Lecturer
Sri G. Venkateswarlu, M.Sc.,	Lecturer
Smt. M. Bhavani, M.Sc.,	Lecturer
Sri Shaik Adam Shafi, M.Sc.,	Lecturer
Smt. J. Vedavathi, M.Sc., B.Ed.,	Lecturer

DEPARTMENT OF PHYSICS

Sri A. Brahmaiah, M.Sc., M.Phil.,	Lecturer
Sri Ch. Ramprasad, M.Sc., M.Phil.,	Lecturer & HoD
Dr. K. Samba Siva Rao, M.Sc., Ph.D.	Lecturer
Dr. G.S.C. Bose, M.Sc., M.Phil., Ph.D.	Lecturer
Sri T. Bala Narendra Prasad, M.Sc., M.Phil.,	Lecturer
Sri L. Ajay Babu, M.Sc., M.Phil.,	Lecturer
Sri K.S.R. Krishna, M.Sc., B.Ed., M.Phil.,	Lecturer
Smt. K. Swapnalatha, M.Sc., M.Phil.,	Lecturer
Smt. C. Sreedevi, M.Sc.,	Lecturer

DEPARTMENT OF POLITICAL SCIENCE

Sri M. Anil Kumar, M.A.,	Lecturer
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DEPARTMENT OF TELUGU

Dr. M. Vijaya Sree, M.A., M.Phil., Ph.D.	Lecturer
Sri T. Subba Rao, M.A., M.Phil.,	Lecturer
Sri Ch. Mastan Rao, M.A., M.Phil.,	Lecturer
Dr. Y. Prasanthi, M.A., M.Phil., Ph.D.	Lecturer

DEPARTMENT OF SANSKRIT

Dr. K.V.L.N. Appalacharyulu, M.A., Ph.D.	Lecturer
Dr. K. Sankara Sai Babu, M.A., M.Phil., Ph.D.	Lecturer

DEPARTMENT OF HINDI

Sri R. Bhaskara Rao, M.A., M.Phil., B.Ed.,	Lecturer
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DEPARTMENT OF ZOOLOGY

Dr. K. Daniel, M.Sc., M.Phil., Ph.D.	Lecturer & HoD
Smt. K. Saroja, M.Sc., M.Phil.,	Lecturer
Kum. V. Sravani, M.Sc.,	Lecturer

DEPARTMENT OF COMPUTER SCIENCE & ELECTRONICS

Smt. M.V. Sheela Devi, M.C.A.,	Lecturer
Smt. P. Varalakshmi, M.C.A.,	Lecturer
Smt. Y. Prasanthi, M.C.A.,	Lecturer
Sri P. Srinivasa Rao, M.C.A.,	Lecturer
Smt. B. Prameela Rani, M.C.A.,	Lecturer
Smt. V. Vasavi, M.C.A.,	Lecturer
Sri K. Kiran Kumar, M.C.A.,	Lecturer
Smt. S. Sailaja, M.C.A., M.Tech.,	Lecturer
Smt. V.L.S. Prathyusha, M.C.A.,	Lecturer
Sri P. Siva Srinivasa Rao, M.C.A.,	Programmer
Smt. J. Adinarayanamma, M.C.A.,	Programmer
Kum. Achanta Suneetha, M.Sc.,	Lecturer
Smt. Bandlamudi Prathyusha, M.Tech.,	Lecturer
Smt. B. Reena Sahithi, M.Sc.,	Lecturer in Electronics
Sri A. Omkaramurthy, M.Sc., NET	Lecturer in Electronics

DEPARTMENT OF STATISTICS

Sri P. Raghu, M.Sc.,	Lecturer & HoD
Sri D. Purnachandra Rao, M.Sc.,	Lecturer
Sri A. Radhaiah, M.Sc.,	Lecturer
Kum. Sk. Jameela Begam, M.Sc.,	Lecturer
Sri P. Jithendra, M.Sc.,	Lecturer

DEPARTMENT OF LIBRARY SCIENCE

Smt. Ch. N. Bhavani, M.Sc., M.L.I.Sc., M.Phil.,	Librarian
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DEPARTMENT OF PHYSICAL EDUCATION

Sri T. Srinivasu, B.A., M.P.Ed., N.I.S.,	Physical Director
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POST - GRADUATE FACULTY

Sri S.R.K. Prasad, M.Sc., Director

M.C.A.

Dr. T. Anuradha, M.Sc., M.S., M.Tech., Ph.D. Director

Sri Y. Venkateswara Rao, M.C.A., Asso. Prof.

Sri G. Venu Gopala Rao, M.Sc., M.Phil., M.Tech., Asso. Prof.

Dr. Y. Suresh Babu, M.Com., M.C.A., Ph.D. Professor

Smt. A. Sudharani, M.C.A., M.Tech., Asst. Prof.

Smt. K. Anuradha, M.C.A., M.Tech., Lecturer

Sri K. Sambasiva Rao, M.Sc., (I.T.) Lecturer

Sri Y. Srikanth, M.C.A., Lecturer

M. A., (ENGLISH)

Dr. N. Nageswara Rao, M.A., (Eng.), M.A., (Ling). Ph.D. Reader

Dr. B. Sobha Rani, M.A., Ph.D. Lecturer

Kum. T. Vasavi Devi, M.A., Lecturer

M.Sc., (CHEMISTRY)

Dr. N. Madhavi, M.Sc., Ph.D. Lecturer & HoD

Smt. M. Madhavi, M.Sc., M.Phil., Lecturer

Dr. G. Praveen Chand, M.Sc., M.Phil., Ph.D., Lecturer

M.Sc., (MATHEMATICS)

Smt. P. Sailaja, M.Sc., M.Phil., Lecturer & HoD

Sri M. Anka Rao, M.Sc., Lecturer

Smt.T. Mahati, M.Sc., M.Phil., B.Ed., Lecturer

Kum. V. Sowjanya, M.Sc., Lecturer

Smt. G. Vijaya Lakshmi, M.Sc., Lecturer

M.Sc., (MICROBIOLOGY)

Dr. M. Guravaiah, M.Sc., Ph.D., Asst. Prof.

Smt. M. Srilatha, M.Sc., Lecturer

Smt. Sahanaz Sultana, M.Sc., Lecturer

LIBRARY SCIENCE

Sri T. Srihari, M.A., M.L.I.Sc., M. Phil., Librarian

NON - TEACHING STAFF

OFFICE

Sri Y.V. Krishna Prasad, M.Com.,	Superintendent
Sri M. Srinivasa Rao, B.Com.,	Maintenance Supdt.
Smt. K. Lakshmi Kumari, B.Sc.,	Establishment Supdt.
Sri N. Srinivasa Rao, M.A.. M.L.I.Sc.,	Sr. Assistant
Sri N. Narendra, I.T.I., DHE	Network Admn.
Sri K. Vinod, B.Sc.,	Technician
Smt. B. Babitha, B.Com.,	Jr. Assistant
Sri R. Sambasiva Rao	Jr. Assistant
Sri J. Bhanu Prasad	Jr. Assistant
Sri V. Srinivasa Rao, B.Com., B.L.I.Sc.,	Jr. Assistant
Sri Ch.L. Prasad, B.Sc.,	Jr. Assistant
Sri Y. Panduranga Rao	Jr. Assistant
Sri A. Srinivasa Rao, M.A.,	Store Keeper
Sri A. Ravindra Babu	Record Assistant
Sri M. Padmavathi, B.Sc.,	Record Assistant
Sri M.V.S. Rama Krishna, B.A., B.L.I.Sc.	Record Assistant
Sri B. Venkata Appa Rao,	Record Assistant
Smt. R. Lalitha Kumari, B.A.,	Record Assistant
Sri P. Sada Siva Rao, B.A.,	Pharmacist / Compounder
Sri G. Ravi Kumar	Record Assistant
Sri M. Sampath Kumar, B.Sc.,	Record Assistant
Smt. Ch. Venkayamma	Record Assistant
Sri N. Subba Rao	Record Assistant
Sri A. Ramakrishna	Lab Boy
Smt. K. Siva Kumari	Office Attender
Sri V.N. Siva Prasad	Lab Boy
Sri Bapatla Srinivasa Rao	Lab Boy
Sri U. Srinivasa Rao	Sweeper
Smt. R. Lakshmi	Sweeper
Sri N. Ravi Kumar	Sweeper
Smt. B. Jyothi	Sweeper
Sri M. Vinod Kumar	Sweeper
Smt. Shaik Rajabi	Sweeper
Smt. N. Sai Tulasi	Sweeper
Smt. Shaik Shakeela	Sweeper

Smt. P. Venkateswari	Sweeper
Smt. D. Kumari	Sweeper
Smt. T. Mahalakshmi	Sweeper
Sri Tarigopula Srinivasa Rao	Watchman
Sri T. Kim Bahadur	Watchman
Sri R. Subrahmanyam	Watchman
Sri K. Subba Rao	Watchman
Smt. K. Devamani	Attender
Smt. M. Manga Bai	Woman Attender
Smt. P. Mariyamma	Scavenger

P.G. NON TEACHING STAFF

Smt. N. Srilakshmi, D.C.M.E.,	Comp. Operator
Smt. P. Ratnavathi, B.Sc., B.Ed.,	Sr. Assistant
Sri P. Rambabu, B.A., B.L.I.Sc.,	Assit. Librarian
Sri T. Rama Krishna	Lab Boy
Sri V. Srinivasa Rao	Lab Boy
Sri N. Siva Rama Krishna	Lib. Boy
Sri J. Samba Siva Rao	Sweeper
Smt. D. Parameswari	Sweeper
Sri P. Edukondalu	Scavenger

AUTONOMOUS CELL

Controller of Examinations

Sri S.R.K. Prasad, M.Sc.,

Additional Controllers of Examinations

Sri P. Raghu, M.Sc.,

Sri T. Bala Narendra Prasad, M.Sc., M.Phil.,

Office Staff

Smt. K. Lakshmi Madhavi, M.Com.,

Data Entry Operator

Smt. J. Lalithamba, M.A.,

Data Entry Operator

Smt. N. Koteswaramma,

Data Entry Operator

Sri J. Sivaiah

Sweeper

9. The librarian may recall any book from any borrower of the library at any time, even if the normal period of loan has not expired.

Non-dues Certificate :

1. Students who want to appear for semester end examinations and who want to get their hall tickets should get non-dues certificates from the librarian and submit them in the college office.

Book Bank :

1. The objective of the scheme is to provide text books to the students who are economically poor and socially weaker sections of the society. Books will be issued on loan to deserving students for one academic year.
2. All books on loan should be returned to the library before starting of semester end examinations.
3. Students need not pay any fee for utilizing this scheme.

General Rules :

1. Every reader entering the library should sign the visitors register.
2. Strict silence should be maintained in the library and reading room.
3. Personal text books or bags are not allowed in to the library. White sheets of paper are allowed.
4. Exchange of library ID card is not permitted.
5. Readers shall replace any book or library property damaged by them.
6. No book will be issued or taken back unless the student produces his/her Identity card.
7. Books must not be marked or defaced in any manner.
8. Students are advised to search for books through computer catalogue (OPAC).
9. Library services include Internet, e-resources, DVD collection and Institutional Repository.

Note : The rules and regulations which are now in force may be changed or new rules may be framed without any prior notice to the students. The library committee is empowered to do so.

Academic Rules and Regulations

As an autonomous college, Jagarlamudi Kuppuswamy Choudary College has adopted the semester system. The academic year is divided into two semesters. Each semester consists of 90 instructional days. The odd semester is from June to October. Even Semester is from November to March. Each semester is a complete unit by itself. The instructional methods include conventional lectures, IT-based sessions, classroom interactions, guest lectures, seminars, symposia, field studies etc. The respective departments provide the syllabi and the model question papers to the students.

Existing Rules

1. Attendance

- 1.1 Attendance will be calculated in terms of percentage while awarding marks.
- 1.2 Minimum attendance required by a student to take semester-end examinations: (i) Theory : 75% (ii) Practical: 90%
- 1.3 At least 60 percent attendance in the semester is required by a student to pay the condonation for shortage of attendance, on medical grounds on production of medical certificate from a registered Medical Practitioner.
- 1.4 If a student participates in Inter-collegiate or Inter-university, State or National-level tournaments / athletics / NCC / NSS the actual number of days (excluding Sundays and holidays), shall be added to his / her class attendance subject to a maximum of 20 days in a semester or 30 days in a year. Prior permission should be taken from the Principal of the College to participate in the above events. The list of participants in the above said events must be submitted by the concerned incharges to the concerned Departments and Controller of Examinations before the commencement of 2nd Mid-Test in each semester.
- 1.5 If a student is absent even for one period either in the morning or evening session, he / she will lose half day attendance.
- 1.6 A student should apply for leave whenever he / she is absent to college. The sanction of leave is at the discretion of the Principal, when the respective Head of the Department forwards the leave.
- 1.7 A student of the first semester should seek fresh admission in the event of detention or discontinuation. Any student of 2nd to 5th semester who has shortage of attendance shall be required to repeat the semester in the next academic year.

2. Readmission : If any student is detained or discontinued in any semester, on readmission into the same semester in the subsequent year, he/she is required to pass papers prescribed for new batch of students, for the award of degree. If any paper is introduced in the new curriculum he/she should get pass marks in them. However, exemption will be given to already completed papers in the earlier semesters.

3. Examination and Evaluation : The college follows evaluation system based on Continuous Internal Assessment (CIA) and Semester - End- Examination (SEE). All eligible students have to pay the prescribed fee for both theory as well as practical examinations. No student is allowed to take examination without payment of Examination fee.

3.1 : Theory : 100 marks allotted for each theory paper in a semester/seminars shall be distributed with 25:75 weightage between CIA and SEE.

3.2 CIA : It consists of tests, assignments and regular attendance during the semester. 25 Marks allotted for CIA are distributed as follows.

Sl. No.	Category	Marks
1.	Mid Test - 1 Mid Test - 2 }	15
2.	Assignments/ Seminars	5
3.	Attendance	5

Average of two Mid Tests will be taken. If a student fails to take any one test, marks for that test will be considered as '0'. If he fails to take two tests he lose the marks allotted to the Mid Tests.

3.3 Mid-Tests : Each Mid Test is held approximately after 45 days of instruction. The respective departments will provide the schedule, syllabus and model question paper for the tests in consultation with the Controller of the Examinations.

Absence from a scheduled test will be viewed very seriously, unless permission is obtained from the Principal before the end of the scheduled examinations.

3.4 Assignments/Seminars : Every student has to submit an assignment/Seminar in each subject during a semester. The lecturer concerned will decide the topic of the assignment/Seminar and time limit for its submission. Assignments/Seminar are not accepted after the stipulated date. The students will lose marks for assignments/Seminar if they are not submitted within stipulated date.

3.5 Attendance: Depending on the percentage of attendance, marks will be awarded as per the procedure shown below.

Percentage of Attendance	Marks
75 and above but less than 80	2
80 and above but less than 85	3
85 and above but less than 90	4
90 and above	5

3.6 Semester End Examinations : The academic year is divided into two semesters, the first from June to October, and the second from November to March. Semester End Examinations will be conducted in papers of all semesters in October/November and March / April every year for all courses.

- 3.7. A candidate who fails in a paper may take the examination in the course in which he/she failed either in the supplementary examination conducted at the end of the next semester or along with the candidates of the subsequent batch at the regular Semester End Examinations as the case may be.
- 3.8. A student who fails to write SEE in the current semester due to valid reasons will be allowed to write those papers as arrears in the subsequent SEE on payment of Rs. 300/- for theory and Rs. 300/- for practicals. A student can avail this additional provision only once during the course.

4. Practicals : The practical work includes laboratory work, project work, fieldwork, practical training, record work, etc., throughout the semester. 10 marks are allotted under CIA and 40 marks for semester end practical examination. The respective departments will provide the syllabi, model question papers.

4.1 CIA : The Continuous Internal Assessment for practicals is based on the student's performance in the laboratory work, project work etc.,

4.2 The semester end practical examinations will be held along with theory examinations at the end of each semester. All eligible candidates shall take the examinations only during this period. Supplementary examinations will be conducted along with subsequent Sem End Practical Examinations. Students will be divided into batches for practical examinations. Each batch has to take the examinations on the specified date as per the schedule.

The students should have at least 90 percent of attendance in laboratory work during the semester. Every student should submit a duly certified record at the time of practical examinations. If a student fails to submit the record at the time of Examination he/she loses record marks.

5. Malpractice

- 5.1 Any unfair method in theory and practical examinations is considered seriously and stern action will be taken.
- 5.2 Malpractices Enquiry Committee consists of three Senior Lecturers who are nominated by the Board of Management. One Lecturer acts as Chairman and the other two as members. The Committee will take the procedure of rules and regulations related to malpractice cases which will come into force with the approval of academic council. All malpractice cases will be decided based on these rules and the recommendations of the malpractices enquiry committee shall be approved by the principal.

6. Regulations for passing and classification

- 6.1 A candidate who secures at least 40% marks in the SEE (30 marks out of 75) and 40% marks in SEE and CIA put together. (40 out of 100) shall be declared to have passed in that paper. There is no minimum pass mark for CIA.
- 6.2 The candidate is required to pass all papers of the three-year programme within 3 years from the date of admission into the programme to be eligible for the award of higher class i.e., First or Second class. After the prescribed period of 3 years from the date of admission into the programme, the candidate will be awarded only Third Class irrespective of marks scored.
- 6.3 In order to be eligible for a Rank, Award, Gold Medal, Distinction, Prizes and Similar commendation, a candidate must have appeared and passed all the papers in the respective Semester End Examinations only.
7. **Result and Memorandum of Marks** : Semester results will be announced within a period of 30 days after completion of examinations.

When the semester-wise marks memoranda are ready, they will be issued to all the eligible students.

- 7.1 At the end of the course cumulative marks statements/ transcript are issued to the successful candidates on request after paying the prescribed fee.
- 7.2 No duplicate transcript will be issued without a substantive reason shown by the student. After a through enquiry and following the rules established by the college, the transcript will be issued by collecting the prescribed fee.

8. Appeals

- 8.1 CIA Valuation : Any student who has grievance about the Mid Test or Assignment shall bring it to the notice of the lecturer concerned within 24 hours after receiving the answer script. If the student is not satisfied, he/she may make an appeal to

the Principal in writing. The Principal is authorized to settle the matter by referring it to grievances committee.

8.2 CIA Rectification : Any rectification with regard to the tabulation of CIA marks shall be brought to the notice of the Controller of the Examinations. The Students must preserve Mid Test Answer scripts and Assignment papers of each semester until the marks statements are issued.

8.3 **Semester End Examinations :**

Representations for retotalling/revaluation regarding SEE shall be submitted to controller of examinations in the prescribed proforma along with prescribed fee receipt.

8.3.1 Retotalling : A student may apply for retotalling of marks in any paper within 10 days from the date of announcement of Marks / declaration of results by paying prescribed retotalling fees.

8.3.2 Revaluation : A student may apply for revaluation in any paper within 10 days from the date of announcement of marks/ declaration of results by paying prescribed revaluation fees.

9. **Betterment / Improvement :** A candidate who completes his/her degree i.e., who passes all semesters in 3 years is eligible to appear at the immediate succeeding SEE for improvement in any/all papers by paying the prescribed fee. Marks are compared to the previous marks and higher mark of the two will be considered as the final mark.

10. **Instant Examination :** A candidate who has passed all the papers in all the semesters except one Theory paper of VI semester may take instant examination conducted soon after the declaration of results of VI semester. However, there is no provision for revaluation of answer scripts of Instant Examinations.

11. **Change of Syllabus / Course :** When the syllabus in a course is revised, only three chances in succession shall be allowed in that course with Pre-revised syllabus. Candidates, who do not pass in these three chances in succession, will have to take the new course with the revised syllabus/course for their subsequent attempts.

Choice Based Credit System (CBCS)

Revised Choice Based Credit system suggested by UGC and APSCHE was introduced in the academic year 2015-'16. In this system, students can choose courses of their interest, undergo additional courses as career oriented courses and acquire more skills and adopt an interdisciplinary approach in learning. Some of the key aspects of CBCS pattern are as below.

1. **Programme** : An educational programme leading to award of a Degree, diploma or certificate.
2. **Credit** : A unit by which the course work is measured. It determines the number of hours of instructions required per week. One credit is equivalent to one hour of teaching (lecture or tutorial) or two hours of practical work/field work per week.
3. **Credit Point**: It is the product of grade point and number of credits for a course.
4. **Grade Point**: It is a numerical weight allotted to each letter grade on a 10-point scale.
5. **Letter Grade**: It is an index of the performance of students in a said course. Grades are denoted by letters O, A+, A, B+, B, C, P and F.
6. **Semester Grade Point Average (SGPA)**: It is a measure of performance of work done in a semester. It is ratio of total credit points secured by a student in various courses registered in a semester and the total course credits taken during that semester. It shall be expressed up to two decimal places.
7. **Cumulative Grade Point Average (CGPA)**: It is a measure of overall cumulative performance of a student over all semesters. The CGPA is the ratio of total credit points secured by a student in various courses in all semesters and the sum of the total credits of all courses in all the semesters. It is expressed up to two decimal places.
8. **Transcript or Grade Card or Certificate**: Based on the grades earned, a grade certificate shall be issued to all the registered students after every semester. The grade certificate will display the course details (code, title, number of credits, grade secured) along with SGPA of that semester and CGPA earned till that semester.
9. **Course** : A Course is a component (a paper) of a programme. A course may be designed to involve lectures / tutorials / laboratory work / seminar / project work / practical training / report writing / Viva-Voce, etc. or a combination of

these, to meet effectively the teaching and learning needs and the credits may be assigned suitably. The Programme will consist of (A) Core courses & Elective courses, and (B) Foundation courses & Skill Based Courses.

Core Course : Core Courses are those, knowledge of which is deemed essential for students registered for a particular Programme. A student shall have to choose the required courses from the list of core courses identified by the concerned Faculty. Core courses shall be spread over all the semesters.

Elective Courses : A student shall choose the elective course depending upon his interest and choice. These courses are restricted to VI Semester of Third year only, (clusters)

Foundation/Skill Based Courses : Courses, in this category, are aimed at enhancing the professional competency of students and increasing their employment prospects.

Course Structure for UG Programmes under CBCS

Course (Paper)	Total number of Credits allotted		
	B.Sc.,	B.Com.,	B.C.A.
1. Part - I English & Telugu/Hindi/Sanskrit	18	18	18
2. Part - II Core Courses including electives	120	98	104
3. Part - III Foundation Courses / Skill based courses Total courses @ 2 credits for each	20	24	24
Total credits	158	140	146

Students can earn extra credits by passing courses of their choice which are not included in their curriculum. These credits shall not be considered for classification and in calculation of CGPA. Such candidates should take permission from the controller of examinations before opting for these courses.

10. Academic Requirements :

A candidate shall be declared to have passed whole examination of a semester if he/she secures a minimum 40% out of 75 (i.e., 30 marks) in end semester examination in each theory paper and 40% out of 100 marks in CIA and SEE put together (40 marks).

If, the candidate is failed to secure 40% marks (30 marks) out of 75 and 40% out of 100 marks (40 marks) in CIA and SEE put together, such candidate will be declared as failed in that paper.

Provision of Grace Marks for Moderation necessarily be maintained.

11. Award of Degree:

The UG Degree shall be conferred on a candidate who has satisfied the following:
The candidate must have satisfied minimum attendance requirements and minimum academic requirements as prescribed above *in* each of the six semesters of the UG Programme.

The programme of study for the UG (B.A./B.Sc./B.Com.,etc.) Degree shall cover normally a period of three academic years, comprising of 6 semesters.

No student shall be permitted to complete the course of study of UG Degree earlier than six semesters (3 years) or to take not more than twelve consecutive semesters, failing which he/she shall forfeits his/her seat, w.e.f. date of admission.
Programme duration : The maximum duration permitted to any student to successfully complete three year degree programme shall be six consecutive academic years from the year of admission for a student admitted into the first year of programme.

12. Calculation of Cumulative Grade Point Average (CGPA) and Semester Grade Point Average (SGPA):

Cumulative performance of all the semesters/semesters to gether will reflect performance in the whole programme and it will be known as Semester Grade Point Average (SGPA), Cumulative Grade Point Average (CGPA) respectively. Thus SGPA/CGPA are the real indicators of a student's performance of the programme. SGPA,CGPA may be computed up to two decimal places. The formulas for calculation of SGPA, CGPA are given below :

$$SGPA = (\sum C_i G_i) / \sum C_i$$

Where $C_i G_i$ are credits and grade points of i^{th} course respectively.

$$CGPA = (\sum C_i S_i) / \sum C_i$$

Where C_i, S_i are credits and Semester grade points of i^{th} course respectively.

13. Amendments of Regulation :

The college may, from time to time, revise, amend, or change the Regulations Scheme of Examinations and Syllabi, whenever necessary, with the approval of academic council.

Rules and Regulations Relating to Attendance, Progress and Discipline

I. Attendance :

1. Students shall attend classes regularly and punctually.
2. Students shall not be absent without applying for leave.
3. Irregular attendance deprives the student of his right to be promoted to the next higher class or to be sent to the Board or Semester End Examinations.
4. Irregular attendance of the Students will be notified in the first week of October and in the third week of January in the college, and their parents / guardians will also be informed.
5. Irregular attendance or poor academic progress or absence from the Mid Examinations or indulging in any type of activity leading to indiscipline will disqualify students from any financial aid available in and through the college.

II. Discipline and Conduct :

1. It should be remembered that the College is a temple of learning and should be treated as such by all concerned.
2. **Cell phones are prohibited on the campus.**
3. Students are obliged to observe order and quiet at all times in the College.
4. Students are expected to help the College authorities in keeping classrooms and premises tidy.
5. Smoking and cycling on the campus are strictly prohibited.
6. If any student is found loitering on the campus without attending classes, he is liable to severe punishment.
7. Students are prohibited from organising any meeting or entertainment in the college or from collecting money for any purpose within the college without the prior permission of the Principal.
8. Students are expected to conduct themselves with the utmost decency and dignity. Any misbehaviour in the class room, on the campus and outside will lead to serious consequences.

III. Identity Card

1. Students of First Year Inter, Degree and P.G. courses should get their I D cards at the time of their admission.
2. The I D card will be valid for a period of two years for Intermediate students, three years for Degree and M.C.A., students and two years for M.A. and M.Sc., students.
3. Students should wear I D cards while they are on the campus. Whenever the student has any work in the office or in the library, he/she must show his / her I D card. Unless I D cards are shown hall tickets, scholarships, certificates, true copies etc. will not be issued.
4. At the time of the College Anniversary Celebrations students will be allowed to enter the college campus on showing their I D cards. Students are required to come with their I D cards and participate in the college Anniversary programme and make it a success.
5. Old students of the college should bring their I D cards when they come for attestation and for other certificates.
6. Those who have lost their I D cards should get duplicate I D cards from the college office. The fee for the duplicate I D card is Rs. 50/-.

IV. Insurance to staff & students :

The students, teaching and non-teaching staff of the college are covered under personal accident insurance scheme.

The insured amount for

Teaching staff	: Rs. 3,00,000/-
Non - Teaching staff	: Rs. 2,00,000/-
Students	: Rs. 1,00,000/-

**EXTRACTS FROM ANDHRA PRADESH ACT XXVI OF 1997
PROHIBITING RAGGING IN EDUCATIONAL INSTITUTIONS**

Prohibition of Ragging :

Ragging within or outside any educational institution is prohibited.

4. Penalty for Ragging :

Whoever, with the intention of causing ragging or with the knowledge that he is likely by such act to cause ragging, commits or abets ragging and thereby -

- (i) teases or embarrasses or humiliates a student shall be punished with imprisonment for a term which may extend to six months or with fine which may extend to one thousand rupees or with both; or
- (ii) assaults or uses criminal force to or criminally intimidates a student shall be punished with imprisonment for a term which may extend to one year or with fine which may extend to two thousand rupees or with both; or
- (iii) wrongfully restrains or wrongfully confines or causes hurt to a student shall be punished with imprisonment for a term which may extend to two years or with fine which may extend to five thousand rupees or with both; or
- (iv) causes grievous hurt to or kidnaps or abducts or rapes or commits unnatural offence with a student shall be punished with imprisonment for a term which may extend to five years and with fine which may extend to ten thousand rupees; or
- (v) causes death or abets suicide shall be punished with imprisonment for life or with imprisonment for a term which may extend to ten years and with fine which may extend to fifty thousand rupees.

5. Dismissal of students :

- (1) A student convicted of an offence under section 4 and punished with imprisonment for a term shall be dismissed from the education institution.
- (2) A student convicted of an offence under Section 4 and punished with imprisonment for a term of more than six months shall not be admitted in any other educational institution.

6. Suspension of student :

- (1) Without prejudice to the foregoing provisions, whenever any student complains of ragging to the head or manager of an educational institution, such head or manager shall inquire into or cause an inquiry to be made into the same forthwith and if the complaint is prima facie found true, shall suspend the student or students complained against for such period as may be deemed necessary.
- (2) The decision of the head or manager of the educational institution under Sub-section (1) shall be final.

7. Abetment :

- (1) If the head or the manager of an educational institution fails or neglects to take action in the manner specified in sub-section (1) of section 6, such person shall be deemed to have abetted the offence and shall be punished with the punishment provided for the offence.
- (2) If a student commits suicide due to or in consequence of ragging, the person who commits such ragging shall be deemed to have abetted such suicide.

Prohibition of Ragging in Educational institutions Act 26 of 1997 Salient Features.

- Ragging within or outside any Educational institution is prohibited
- Ragging means doing an act which causes or is likely to cause insult or annoyance or tear or apprehension or threat or intimidation or outrage of modesty or injury to the student.

- Punishment for Different Types of Ragging:

Nature of Ragging	Punishment
1 Teasing, Embarrassing and humiliating	Imprisonment up to 6 months or fine up to Rs. 1,000/- or Both
2 Assaulting or using criminal force or criminal intimidation	Imprisonment up to 1 year Rs.2,000/ or both
3 Wrongfully restraining or confining or causing hurt	Imprisonment up to 2 years or fine up to Rs. 5,000/or both
4 Causing grievous hurt or abductig or rape or Committing unnatural offence	Imprisonment up to 5 years and fine up to Rs.10,000/-
5 Causing death or abetting suicide	Imprisonment up to 10 years and fine up fine Rs.50,000/-

Note:-

1. A student convicted of any of the above offences, will be expelled from the College.
2. A student imprisoned for more than six months for any of the above offences will not be admitted in any other college.
3. A student against whom there is prima facie evidence of ragging in any form will be suspended from the College immediately.
4. University level and college level anti-ragging committees / mentoring cells constituted for this purpose will look into complaints regarding Ragging, Eveteasing and sexual harassment.

Endowment Scholarships & Prizes

1. Sri Y. Rosayya Endowment Scholarship

The annual interest on Rs. 10,000/- will be given as two scholarships. A student who secures the highest aggregate marks in Telugu in First and Second Semester End Examinations and a student who secures the highest aggregate marks in English in Third Semester End Examination will receive these scholarships.

2. Dr. Anne Usharani Endowment Scholarship

The annual interest on Rs. 30,000/- will be given as four scholarships to the most merited students of the B.Sc. programme who score the highest aggregate marks in Botany, Zoology, Physics and Chemistry subjects in III and IV Semester End Examinations and pass all subjects at one attempt.

3. Dr. Kalahasti Mahadeva Rao Merit Scholarship

The annual interest on Rs. 5,000/- will be paid to the most merited student of the BI.P. group, who scores the highest total of marks in the Junior Intermediate Public Examination, March/April.

4. Sri Vinta Suryanarayana Reddy Endowment Scholarship

The annual interest on Rs. 30,000/- will be awarding as scholarship to the physically handicapped students of the Intermediate and Degree classes. Only one student from each class, Junior Inter, Senior Inter, I, II & III Year Degree classes, will be selected for the award of scholarship.

5. Smt. Paruchuri Rajeswaramma Memorial Scholarship

The annual interest on the amount of Rs. 5,000/- will be given as scholarship to the girl student who secures the highest marks in Telugu (Special) in the III and IV Sem. End Examinations in Second year of the B.A. Degree course and passes exams in all subjects at the first attempt.

6. Mr. Jampani Lakshmi Narasimaha Rao Merit Scholarship

The annual interest on Rs. 2,500/- will be given as scholarship to the B.Com. student who secure the highest aggregate marks in the III and IV Semester End examinations.

7. Poor Students Aid Awards From "International Development Fund for Education"

Some Andhras living in United States of America instituted poor student aid Awards. This is organised by Dr. Jasti Venkateswarlu, former Head of the Dept. of Chemistry of our College, now living in USA.

1. Sri Jagarlamudi Chandramouli Memorial Award.
Donar : Dr. Jasti Venkateswarlu, Red Ford, Michigan
2. Sri Kotha Rajabapaiah Memorial Award.
Donar : Dr. Jasti Jayanth Kumar, Lano, Texas.
3. Sri Adusumalli Venkateswara Rao Memorial Award.
Donar : Mrs. Manyam Lyla Kumari, Frankenmuth, Michigan.
4. Sri Kavuri Appaiah Memorial Scholarship.
5. Sri Ravipati Adinarayana Choudary Award.

8. Sri Guntupalli Ramayya Choudary Endowment Scholarship

The annual interest on Rs. 10,000/- will be awarded as two scholarships to two students who passes at one attempt all the subjects in I, II, III and IV Semester End Examinations and gets the highest aggregate marks in Electronics/Computer Science including the Practical Examinations.

9. Mr. Kancharla Venkata Srinivasa Rao Memorial Scholarship

The annual interest on Rs. 25,000/- will be awarded as scholarship to the Intermediate student of the Economics, Civics & Commerce (English Medium) group, who passes the Junior Intermediate Public Examinations of March/April with the highest aggregate marks.

10. Dr. (Smt.) Kasaraneni Jayapradamba Memorial Scholarship

The annual interest on the deposit Rs. 7,500/- will be awarded as scholarship to the student of the B.Sc., (MPC) group who scores highest aggregate marks in Mathematics in the I, II, III and IV Semester End Examinations.

11. Sri Ginjupalli Jayapal Rao Memorial Scholarship

The annual interest on Rs. 5,116/- will be awarded as scholarship to the best outgoing B.Com. student.

12. Sri Vemulapalli Lakshminarayana Memorial Fund

The annual interest on Rs. 10,995/- will be utilised for the purchase of Library books for the use of students and faculty.

13. Sri Desiraju Sasibhushana Rao Memorial Scholarship

The Annual interest on Rs. 4,000/- will be awarded as scholarship to Second Year Intermediate M.P. Group student who secures highest marks in the first year Intermediate Public Examination and with good conduct.

14. Smt. Kanukurthi Lakshamma Scholarship

The annual interest on Rs. 3000/- will be awarded as scholarship to Second Year Intermediate M.E.Corn. group student who secures highest aggregate marks and passes all the subjects in the First Year intermediate Public Examination.

15. Dr. S. Anantham Endowment Scholarship

The annual interest on Rs. 7,500/- will be awarded as a scholarship to a Second Year Intermediate Bi.P. group student who secures first Class Mark at the end of First Year Intermediate Public Examination with exemplary conduct and behaviour.

16. Sri Makineni Prasad Babu Memorial Scholarship

The annual interest on Rs. 7,500/- will be awarded as a scholarship to a student of III B.Sc., who secures highest aggregate marks in Chemistry Papers in I, II, III & IV Semester End Examinations.

17. Sri Paturi Rama Rao Merit Scholarship

The annual interest accrued Rs. 55,000/- is utilised for the award of scholarships to the following meritorious students.

1. B.A.: Who passed in all subjects and scores highest aggregate marks in I, II, III & IV Semester End Examinations.
2. B.Sc., Statistics : Who passed in all subjects and scores highest marks in I, II, III & IV Semester End Examinations in Statistics Subject.
3. B.Sc., Micro-Biology, Bio-Chemistry, Food Nutrition and Public Health : Who passed in all subjects and scores highest marks in I, II, III & IV Semester End Examinations.
4. B.Com. : Who passed in all subjects and scores the highest marks in I, II, III & IV Semester End Examinations.
5. Intermediate : E.C.Com., (Telugu Medium): Who passed in all subjects and scores highest marks in I Year Intermediate.
6. M,Sc, Mathematics : Who passed in all subjects and scores highest total marks in I year University Examinations.

18. Sri Yalamanchili Venkatappaiah & Basavamma Devi Memorial Scholarship

The Annual interest on FDR of Rs. 4000/- will be awarded every year as Scholarship to the Final year Degree student who passes in all subjects and scores highest marks in Hindi in I and II Years.

19. Mr. Marella Pramod Memorial Sports Award

Every year the accrued interest on the Deposit of Rs. 10,000/- will be awarded as Scholarship to the "Best outgoing sportsman"

20. Sri Korivi Sambasiva Rao Merit Scholarship

The annual interest accrued on the deposit Rs. 5000/- will be awarded as scholarship to the student of B.A. Degree class who passes in all subjects in First attempt and secures highest aggregate marks in History in I, II, III & IV Semester End Examinations.

21. Sri Chinnam Ramayya Choudary Endowment Lecture

The annual interest of Rs. 12,091/- is to be utilised to arrange guest lecture on Telugu literature every year.

22. Smt. Konduru Ramakkamma Memorial Scholarship

Every year the accrued interest on FDR Rs. 10,000/- will be equally awarded to the M.P. and Bi.P. Students who get highest marks in first year Intermediate Public Examinations in the first attempt.

23. Ms. Yalavathi Suneetha Memorial Scholarship

The annual interest on Rs. 10,000/- will be awarded as scholarship to the meritorious girl student who scores highest aggregate marks in Computer Science Papers in I, II, III & IV Semester End Examinations in first attempt.

24. Sri Potluri Ramakrishna Memorial Scholarship

A sum of Rs. 25,700/- was deposited under Fixed Term Deposit. Two scholarships -1. I B.C.A. boy student who passed in all subjects and scores the highest aggregate in first attempt in First and Second Semester End B.C.A. Examinations and 2. II B.C.A. student who passed in all subjects in first attempt and scores highest in First, Second, Third and Fourth Semester End Examinations.

25. Sri Vattikuti Anna Rao & Smt. Vijayalaxmi Endowment Scholarship

The annual interest accrued on the deposit of Rs. 10,000/- will be awarded as scholarship to the student of B.Com., English Medium class, who scores highest total in first and second year group and should pass all subjects in first attempt.

26. Sri Madineni Venkatappayya & Suguna Merit Scholarship

The annual interest accrued on the deposit of Rs. 5000/- will be awarded as scholarship to the meritorious student who scores the highest total in mixed Arts section (G Section)

27. JKC College Old Students Scholarship
(The Old Students who are working as lecturers in JKC College)

This scholarship is instituted by the old students of JKC College, Guntur, who are working as lecturers in our College. The annual interest accrued on the deposit of Rs. 1,00,000/- will be given equally as scholarships in cash to students of Senior Intermediate (M.P., Bi.P. and Arts group). Final year B.Sc., (M.P.C.,) B.Sc., (C.B.Z.) B.Com. and B.A. Students. These scholarships are mainly meant for meritorious students who are not getting any other financial aid.

28. Sri Peddibhotla Nageswara Rao Memorial Scholarship

The annual interest accrued on the deposit of Rs. 5,000/- will be awarded as merit scholarship to intermediate M.E.Com., student who scores highest total in first year Intermediate Public Examinations.

**29. Sri Gopalabhatla Someswara Sarma and
Smt. Sri Rama Lakshmi Merit Scholarship**

The Annual interest on the deposit of Rs. 10,000/- will be awarded as merit scholarship to a third year B.Com., girl student who secures highest aggregate marks in I, II, III & IV Semester End Examinations and who passes all the subjects in the first attempt.

30. Gangavarapu Rajya Lakshmi Memorial Scholarship

The annual interest accrued on the deposit of Rs. 10,000/- will be awarded as Merit Scholarship to a Third Year B.Sc., M.P.C., group girl student who secures highest aggregate marks in PHYSICS in I, II, III & IV Semester End Examinations and who passes all the subjects in first attempt.

31. Sri Ravuri Seetharamaiah Memorial Scholarship

The annual interest on Rs. 8,000/- will be awarded as scholarship to Meritorious student who scores Highest Total Marks in History Paper-III and Paper-IV in III B.A., V and VI Semester End Examinations in First attempt.

32. Kum. Vajja Bhargavi Naga Lakshmi Memorial Scholarship

The annual interest on Rs. 5,000/- will be awarded as scholarship to the meritorious student who scores highest total marks in Bi.P.C. Intermediate annual examinations in first attempt (1st and 2nd Years).

33. Kancharla Madhuri Memorial Scholarship

The annual interest on deposit of Rs. 5,000/- will be awarded to the best outgoing female student of the III B.Sc., Biotechnology

**34. JKC College B.Sc., (C.B.Z.) 1st Batch (1969-72)
Students Endowment Prize**

B.Sc., (C.B.Z.) 1st Batch Students of JKC College have instituted an Endowment amount of Rs. 1,00,000/-. Every year outgoing Degree Students of JKC College who score top mark in B.Sc., (C.B.Z., M.P.C., M.P. Computers, Microbiology), B.A, and B.Com., will be awarded a cash prize of Rs. 5,000/- on the 15th August of every year on the JKC College Campus.

35. Sri Yalavarthi Hanumantha Rao Memorial Scholarship

The annual interest on the deposit of Rs. 10,000/- will be awarded as merit scholarship to the student of B.Sc., (Computer Science), who scores highest total in First and Second Semester End Examinations and should pass all subjects in the first attempt.

36. Sri Myneni Venkateswara Rao Memorial Scholarship

The annual interest on deposit of Rs. 20,000/- will be awarded as TWO scholarships to the financially backward and meritorious students.

1. B.Sc., (M.P.C.) : The student who passed in all subjects at one attempt and scored highest marks in PHYSICS in First and Second Semester End Examinations.

2. Inter : The student who passed in all subjects at one attempt and scored highest marks in PHYSICS in Jr. Inter Public Examinations.

**37. Sri Pasam Madhusudhana Rao & Smt. Bhagya
Lakshmi Merit Scholarship**

The annual interest on the deposit of Rs. 15,000/- will be awarded to the student who passed Jr. Intermediate in all subjects in the first attempt and obtained highest marks in chemistry.

38. Smt. Lavu Asha Jyothi Endowment Scholarship

The annual interest on term deposit of Rs. 15,000/- will be awarded as scholarship to the II year B.Sc., all sections student who is the topper and also complete I year all subjects (I & II Sems) in first attempt.

39. Smt. Katta Seetamma Endowment Scholarship

The annual interest on term deposit of Rs. 15,000/- will be awarded as scholarship to the III year B.Sc., Student who scores the highest marks in Mathematics in Third and Fourth Semester End Examinations and also complete all subjects in first attempt.

**40. Sri Bharatula Venkata Subrahmanya Sarma and
Smt. Kanaka Durga Merit Scholarship**

The annual interest on the deposit of Rs. 20,000/- will be awarded as merit scholarship to a senior Intermediate student, who secures the highest aggregate marks in Sanskrit at the end of second year Intermediate Public Examination and who passes all the subjects in First and Second year in First attempt.

**41. JKC College B.Com., 1984-1987 Batch Students
Endowment Prize**

The annual interest on Rs. 1,50,000/- will be given as cash awards to the outgoing students of B.Com., (one each from A,B&C sections), who scored top marks in group subjects of I, II and III years on 15th August of every year on the JKC College Campus.

**42. Sri Chinnam Krishna Prasad & Smt. Sarada Devi
Merit Scholarship**

The annual interest on the deposit of Rs. 30,000/- will be awarded as merit scholarship in cash to the III B.Sc., student who secures highest aggregate marks in Physics in I, II, III, IV & V semester end examinations and who passes all the subjects in first attempt. In case of tie, the aggregate marks in the group subjects should be considered.

43. Sri Bellam Sree Ramulu Memorial Scholarship

The annual interest on Rs. 50,000 will be awarded as Scholarship to the M.P. Group Student of Junior Intermediate, who secured Highest marks in first attempt.

44. Sri Bellam Subba Rao Memorial Scholarship

The annual interest on of Rs. 1,00,000 will be awarded as Scholarship to best out going student of B.Sc., M.P.C. Group. The performance of the student during first Five Semesters who passed all the subjects in first attempt should be considered.

45. Sri Bellam Peda Raghavulu Memorial Scholarship

The annual interest on of Rs. 50,000 will be awarded as Scholarship to the M.P.C. Group Student of B.Sc., who secured Highest marks in Mathematics during the first five semesters in first attempt.

46. Sri Potluri Vengala Rao best Commerce Student Award

The accrued interest on amount of Rs. 1,00,000 will be given as scholarship to a B.Com., student who secures highest aggregate marks in Commerce group subjects with a pass in one attempt in all papers, in all semesters during three years of B.Com., course.

47. Sri Ramisetty Pitchaiah & Smt. Appamma Endowment Scholarship

The accrued interest on amount of Rs. 30,000 will be given as merit scholarship to (1) Degree student who secures highest marks in Hindi in IInd Semester and (2) Intermediate student who secures highest marks in Hindi in Junior Intermediate with a pass in all papers in one attempt.

Committees for the Academic Year 2018 - 19

Principal is the Chairman and Director & Controller of Examinations is the special invitee for all the Committees.

1. Staff Executive Committee

1. Dr. I. Nageswara Rao, Principal & Chairman
2. Sri S.R.K. Prasad, Director (P.G.)
3. All Heads of the Departments

2. Finance Committee

1. Dr. I. Nageswara Rao, Principal & Chairman
2. Sri S.R.K. Prasad, Director (P.G.)
3. Dr. P. Sridhar Babu

3. Academic Council

1. Dr. I. Nageswara Rao, Principal & Chairman
2. Sri S.R.K. Prasad, Director (P.G.) & Controller of Examinations
3. Prof. M.K. Durga Prasad, Former Vice Chancellor, KU.
4. Prof. Noor Bhasha Abdul
5. Prof. K. Sambasiva Rao, Dept. of Commerce, Andhra University
6. Sri A. Vithal Rao, COE, PBS College (Autonomous), Vijayawada
7. Sri P. Gopichand, HOD of English & Member Secretary
8. Smt. L. Achala, HOD of Mathematics
9. Sri Ch. Ramprasad, HOD of Physics
10. Dr. P. Sridhar Babu, HOD of Chemistry
11. Dr. K. Daniel, HOD of Zoology
12. Dr. T. Anuradha, HOD of Electronics & Computer Science
13. Sri P. Raghu, HOD of Statistics
14. Sri R. Bhaskara Rao, Dept. of Hindi
15. Dr. M. Vijaya Sri, Dept. of Telugu
16. Dr. K.V.L.N. Appalacharyulu, Dept. of Sanskrit
17. Sri M. Apparao, HOD of Commerce
18. Dr. D. Sivasankara Rao, HOD of Economics
19. Dr. B. Sobha Rani, HOD of English (P.G.)
20. Dr. N. Madhavi, HOD of Chemistry (P.G.)
21. Smt. P. Sailaja, HOD of Mathematics (P.G.)
22. Dr. M. Guravaiah, Dept. of Microbiology (P.G.)
23. Sri R. Srinivasa Rao, Dept. of Mathematics
24. Dr. K. Sambasiva Rao, Dept. of Physics

25. Sri T. Bala Narendra Prasad, Addl. Controller of Examinations
26. Sri Y. Venkateswara Rao, Dept. of Computer Science
27. Dr. Ch. Sudhakar Babu, Principal, JC College of Law
28. Sri P. Koti Rao, Alumni
29. Dr. S. Vidyadhara, Principal, CHIPS
30. Dr. B. Ravindra Babu, RVR & JC College of Engineering
31. University Naminee :
32. University Naminee :

4. Internal Quality Assurance Cell

1. Dr. I. Nageswara Rao, Principal & Chairman
2. Sri S.R.K. Prasad, Director (P.G.)
3. Sri P. Gopichand, Co-ordinator
4. Dr. A.S. Rama Krishna, M.L.C., Krishna & Guntur Teacher Constituency.
5. Dr. S. Vidyadhara, Principal, CHIPS
6. Dr. K. Sambasiva Rao, Addl. Co-ordinator
7. Dr. M. Gowri Sankar, Addl. Co-ordinator
8. Sri P. Raghu
9. Dr. D. Siva Sankara Rao
10. Sri T. Bala Narendra Prasad
11. Dr. N. Madhavi
12. Smt. K. Lakshmi Kumari, (Establishment Superintendent)

5. Admission Committee

1. Dr. I. Nageswara Rao, Principal & Chairman
2. Sri S.R.K. Prasad, Director (P.G.)
3. Sri P. Gopichand,
4. Smt. L. Achala
5. Sri Ch. Ramprasad
6. Dr. P. Sridhar Babu
7. Dr. K. Daniel
8. Sri M. Apparao
9. Sri P. Raghu
10. Dr. T. Anuradha

6. Calendar & Syllabus Committee

1. Sri T. Bala Narendra Prasad, Vice-Chairman
2. Dr. Y. Suresh Babu

3. Dr. M. Gowri Sankar
4. Dri. K. Daniel
5. Sri K. Charan Choudary
6. Dr. B. Sobha Rani

7. Examinations & Stationary Committee

1. Dr. K. Sambasiva Rao, Vice - Chairman
2. Smt. L. Achala
3. Dr. I. Hatti
4. Sri A. Venkata Krishna

8. Time table Committee

1. Sri P. Rama Mohana Rao, Vice-Chair Person
2. Dr. T Anuradha
3. Sri R. Srinivasa Rao
4. Sri A. Venkata Krishna

9. Attendance, Discipline & Progression Committee

1. Sri Ch. Ramprasad, Vice-Chairman
2. Sri P. Ramamohana Rao
3. Dr. D. Siva Sankara Rao
4. Sri P. Raghu
5. Sri I. Hatti
6. Sri G. Venugopala Rao
7. Sri K. Charan Choudary
8. Dr. G. Praveen Chand
9. Sri K. Rama Krishna
10. Sri M. Anil Kumar

10. Anti raging Committee

1. Sri P. Gopichand, Vice-Chairman
2. Sri R. Srinivasa Rao
3. Sri K. Charan Choudary
4. Sri G. Venugopal Rao
5. Sri T. Subba Rao
6. Smt. K. Saroja
7. Smt. B. Sobha Rani

11. Students Grievances Redressal Cell

1. Sri R. Srinivasa Rao, Vice-Chairman
2. Sri K. Rama Krishna
3. Smt. K. Anitha

4. Sri A. Venkata Krishna
5. Dr. M. Guravaiah
6. Sri A. Omkaramurthy
7. Smt. K. Saroja

12. Malpractices Enquiry Committee

1. Smt. L. Achala, Vice-Chairman
2. Dr. B. Siva Sankara Rao
3. Sri Y. Venkateswara Rao

13. Results Committee

1. Sri SRK Prasad, Director (P.G.) & Controller of Examinations
2. Sri P. Raghu, Addl. Controller of Examinations
3. Sri T. Bala Narendra Prasad, Addl. Controller of Examinations
4. Sri Y. Venkateswara Rao
5. Sri A. Venkata Krishna

14. Tutor-Wardship Committee

1. Sri P. Raghu, Vice-Chariman
2. Sri Ch. Ram Prasad
3. Dr. P. Sridhar Babu
4. Sri R. Srinivasa Rao
5. Smt. P. Naga Suseela
6. Dr. T. Anuradha
7. Dr. K. Daniel
8. Sri M. AppaRao
9. Sri K. Sambasiva Rao (Computer Science)

15. Students' Counselling & Career Guidance Cell

1. Dr. V. Pala Prasada Rao, Vice-Chairman
2. Sri P. Raghu
3. Dr. Y. Suresh Babu
4. Smt. Ch. Naga Bhavani
5. Sri M. Appa Rao

16. Training & Placement Cell & JKC

1. Dr. Y. Suresh Babu, Placement Officer & Vice-Chairman
2. Sri P. Gopichand
3. Dr. K. Sambasiva Rao
4. Dr. N. Madhavi

17. Students' Welfare Committee

1. Sri R. Srinivasa Rao, Vice-Chairman
2. Sri P. Raghu
3. Sri T. Subba Rao
4. Sri M. Anil Kumar

18. Celebrations Committee

1. Sri P. Gopichand, Vice-Chairman
2. Sri P. Raghu
3. Dr. D. Siva Sankara Rao
4. Dr. M. Gowri Sankar
5. Dr. Y. Suresh Babu
6. Sri M. Appa Rao
7. Sri M. Anka Rao

19. Magazine Committee

1. Dr. V. Pala Prasada Rao, Vice-Chairman
2. Sri R. Bhaskara Rao
3. Dr. I. Hatti
4. Dr. Y. Prasanthi
5. Dr. B. Sobha Rani

20. National Festivals Committee

1. Sri Ch. Ramprasad, Vice-Chairman
2. Sri P. Ramamohana Rao
3. Dr. P. Sridhar Babu
4. Dr. K.V.L.N. Appalacharyulu
5. Sri. M. Srinivasa Rao (Maintaince Supdt.)

21. Literary Association

1. Dr. M. Vijayasri, Vice-Chairman
2. Smt. P. Naga Suseela
3. Dr. K.V.L.N. Appalacharyulu
4. Dr. Y. Prasanthi

22. Quiz, Debating & Essay Writing Association

1. Sri P. Ramamohana Rao, Vice-Chairman
2. Dr. K. Sambasiva Rao
3. Dr. M. Gowri Sankar

4. Smt. Ch. N. Bhavani
5. Sri A. Omkara Murthy
6. Dr. Y. Prasanthi

23. Fine Arts Association

1. Sri P. Gopi Chand, Vice-Chairman
2. Dr. D. Siva Sankara Rao
3. Dr. G.S.C. Bose
3. Sri D. Rahul
4. Dr. M. Prameela Rani

24. Library & Reading Room Committee

1. Dr. P Sridhar Babu, Vice-Chairman
2. Smt. Ch. Naga Bhavani, Librarian
3. All HOD's

25. Audio Visual Education Committee

1. Sri Ch. Ramprasad, Vice-Chairman
2. Sri P. Gopichand
3. Smt. Ch. Naga Bhavani
4. Sri M. Appa Rao
5. Sri A. Omkara Murthy

26. Games & Sports Committee

1. Sri P. Gopichand, Vice-Chairman
2. Sri P. Raghu
3. Sri T. Subba Rao
4. Sri S. Sai Krishna
5. Sri M. Anil Kumar

27. Medical Examination Committee

1. Dr. G.S.C. Bose, Vice-Chairman
2. Dr. M. Gowri Sankar
3. Dr. M. Guravaiah
4. Sri A. Venkata Krishna
5. Sri M. Anil Kumar

28. Women Empowerment & Antisexual Harashment Cell

1. Smt. P. Naga Suseela, Vice-Chair Person
2. Smt. K. Anitha

3. Dr. N. Madhavi
4. Smt. P. Sailaja
5. Smt. M.V. Sheela Devi
6. Smt. K. Anjani Devi
7. Smt. K. Saroja
8. Dr. Y. Prasanthi

29. Consumer Protection Cell

1. Sri M. Appa Rao, Vice-Chairman
2. Sri K. Charan Choudary
3. Sri A. Venkata Krishna
4. Dr. M. Pameela Rani

30. Planning and Evaluation Committee

1. Sri R. Srinivasa Rao, Vice Chairman
2. Sri P. Gopichand
3. Dr. D.S. Sankara Rao
4. Smt. Ch.N. Bhavani
5. Sri Y.V. Krishna Prasad (Supdt.)

31. Building Committee

1. Dr. P. Sridhar Babu, Vice-Chairman
2. Sri SRK Prasad, Director (P.G.)
3. Sri P. Gopichand
4. Dr. K. Daniel
5. University nominee
6. PWD/ZP/ Corporation nominee
7. Sri K.S. Kumar, Architect.
8. Sri Meda Srinivasa Rao

32. Academic Audit Committee

1. Dr. K. Sambasiva Rao, Vice Chairman
2. Sri P. Gopichand
3. Sri P. Rama Mohan Rao
4. Dr. D.S. Sankar Rao
5. Sri T. Bala Narendra Prasad
6. Smt. K. Lakshmi Kumari, (Establishment Superintendent)

33. Purchasing Committee

1. Dr. I. Nageswara Rao, Principal & Chairman
2. All Heads of the Department (Sciences)
3. Sri SRK Prasad, Director (P.G.)
4. Dr. D.S. Sankara Rao

34. Social Service League

1. Sri D. Rahul, Vice-Chairman
2. Sri L. Ajaya Babu
3. Sri K. Charan Choudary

35. Press Relations Committee

1. Sri T. Subba Rao, Vice-Chairman
2. Dr. V. Pala Prasada Rao
3. Sri Y. Venkateswara Rao

36. Web maintenance & Biometric Committee

1. Sri. Y. Venkateswara Rao, Co-ordinator
2. Smt. M.V. Sheela Devi
3. Sri. Y. Srikanth
4. Sri. N. Narendra, Network administrator

37. Community Vocational Training Centre

1. Sri A.Omkara Murthy, Incharge
2. Dr. T. Anuradha
3. Dr. G.S.C. Bose
4. Sri I. Hatti

38. Research and Consultancy Wing

1. Dr. N. Madhavi, Vice Chair Person
2. Dr. K. Sambasiva Rao
3. Dr. M. Gowri Sankar
4. Dr. K. Daniel
5. Dr. Suresh Babu
6. Dr. M. Prameela Rani

39. Extension Activities Wing

1. Smt. P. Naga Suseela, Vice Chair Person
2. Dr. G.S.C. Bose

3. Sri M. Apparao
4. Smt. Y. Anitha Kumari

40. Youth Red Cross wing & Sadvarthana

1. Sri A. Venkata Krishna, Vice-Chairman
2. Sri S. Sai Krishna
3. Sri M. Anil Kumar

41. Eco Club

1. Smt. K. Saroja, Vice Chair Person
2. Sri P. Gopichand
3. Sri A. Venkata Krishna

42. Health Centre

1. Dr. P. Sudha Devi, MBBS

43. NCC

NCC Officers

Boys wing : Lt. T. Subba Rao

Girls wing : M.V. Sheela Devi (ANO)

44. NSS: Programme Officers

Unit 1: Sri K. Charan Choudary

Unit 2 : Sri D. Rahul

Unit 3 : Sri L. Ajay Babu

45. Dr. B.R. Ambedkar Open University Regional Centre

Co-ordinator : Sri P. Gopichand

46. Planning and Monitoring Unit (RUSA 2.0) & UGC Cell

1. Dr. I. Nageswara Rao, Principal & Chairman
2. Sri S.R.K. Prasad, Director PG Courses
3. Sri T. Bala Narendra Prasad, Co-ordinator
4. Sri P. Gopichand
5. Dr. M. Gowri Sankar
6. Dr. K. Sambasiva Rao
7. Sri R. Srinivasa Rao
8. Sri Y. Venkateswara Rao, Addl. Co-ordinator
9. Sri Y.V. Krishna Prasad, Office Superintendent
10. Sri M. Srinivasa Rao
11. Smt. B. Babitha
12. Sri N. Narendra

Examination fees and other fees to be collected for the academic year 2018-19

Sl. No.	ITEM	Fee Rs.
1.	Condonation fee per subject	50-00
2.	Regular Sem. End Examination Fee per Theory Paper (3 hrs.)	80-00
3.	Regular Sem. End Examination Fee per Theory Paper (2 hrs.)	50-00
4.	Supplementary exam fee per Theory Paper (3 hrs.)	110-00
5.	Supplementary exam fee per Theory Paper (2 hrs.)	70-00
6.	Late fee for submission of examination application (up to 5 days before commencement of exams)	150-00
7.	Sem. End Practical exam fee per paper	50-00
8.	Supplementary Practical exam fee per paper, (year end)	120-00
9.	Sem. End Supplementary Practical exam fee per paper	60-00
10.	Duplicate statement of marks per semester	200-00
11.	Triplicate statement of marks per semester	300-00
12.	Revaluation fee per subject	650-00
13.	Re-totalling fee per subject	200-00
14.	Transcript fee per attempt (upto 2013-16 batch) from 2014-17 batch onwards	50-00 (Min-300) 100
15.	Fee for issuing of reappearance marks list	300-00
16.	Fee for failed candidates to appear for remid test	50-00
17.	Fee for issue of course completion certificate	100-00
18.	Attestation of Syllabus / Marks statements / Transcript etc., by Controller of Examinations.	10-00
19.	Provisional Certificate	130-00
20.	Duplicate Provisional Certificate	360-00
21.	Migration Certificate	200-00
22.	Duplicate Migration Certificate	530-00
23.	Medium of Instruction Certificate	300-00
24.	Fee for Instant Examination	
	a) B.A	1200-00
	b) B.Sc./B.C.A./ B.Com.,	1500-00
25.	Personal verification for each answer script	700-00
26.	Photo copy of each answer script	1030-00

Payment of Fees

College fees

The students must pay the college term fees in Andhra Bank, JKC College branch before due date.

Students who have failed to pay the college term fees on or before the stipulated date, may request the college Principal/ Director to grant them a grace period to pay the fees. Those who fail to pay the college fees on or before the stipulated date and those who don't request the Principal/ Director for a grace period to pay the college fees will be dropped from the Nominal Rolls. Such students will not be readmitted.

Semester End Examination fees

The students who intend to appear for sem. End Examinations should pay the examination fees in Andha Bank, J.K.C. College Branch before due date. The students are advised not to wait till last date. The Examination application forms can be had from college office. The filled in application form without mistakes must be submitted in the College office along with fee receipt before the last date for submission. Those who fail to submit filled in application form along with fees receipt in College office before due date will not be sent to examinations. They are held responsible for this.

Drop - Outs

The students who discontinue their studies are advised to inform the same to the college office in writing. Otherwise they have to pay the College fees for the whole year to get T.C. and C.C.

Fee for Other Certificates

The Students can get Study Certificate, Conduct Certificate or Date of birth Certificate by paying the prescribed fee Rs 30/- in the College fee counter.

A blank sheet of lined paper with horizontal ruling lines. The page is framed by a double-line border. At the bottom center, the page number '64' is displayed within a small rounded rectangular box.